

Scott Township Board of Supervisors Annual Reorganizational Meeting January 6, 2020, 7:00PM

Prior to the start of the meeting Brian Brenzel was sworn in by Judge Sean McGraw as the new supervisor.

Board members in attendance: Supervisors Gianetta, Russell, Brenzel

Board guests in attendance: Richard Fanucci esq., Carl Ferraro, Diane Dolinsky

Meeting called to order by supervisor Gianetta with pledge to flag at 7:05 pm

Supervisor Giannetta announced the following commission and board vacancies

Sewer and Water Authority (1) 5 year term (**Jeff Kovach expired**)

Zoning Hearing Board (1) 5 year term (**Robert Vail Sr. expired**)
(1) 4 Year Term (**Kornutiak resigned**)

Planning Commission (1) 4 year term – (**Salansky expired**)

Reorganization Meeting

Motions

Supervisor Russell made a motion to appoint supervisor **Giannetta** as temporary chairman. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried

Supervisor Russell made a motion to nominate supervisor **Giannetta** as chairman of board of supervisors for 2020. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

The meeting was then turned over to Chairman Giannetta to continue with the reorganization meeting.

Supervisor Giannetta made a motion to appoint **Diane Dolinsky** as Part-Time Secretary/Treasurer at a rate of **\$17.50/hr**. Second by supervisor Russell. Vote aye, aye, aye. Motion carried

Supervisor Russell made a motion to appoint **Carl Ferraro** as assistant Secretary/Treasurer at a rate of **\$24.39/hr**. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to nominate supervisor **Russell** for Vice-Chairman of the Board of Supervisors for 2020. Second by Supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to appoint **KBA Engineering** as sewage enforcement officer at a rate of **\$37.00/hr.** SEO alternates and rates **1.Gary Wilding / \$37.00/hr.** plus expenses Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Carl Ferraro** as Township Administrator/ code enforcement officer / zoning officer at a rate of pay of **\$24.39/hr.** for approximately 40 hours per week. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to re-appoint **Richard Fanucci Esq** as solicitor for year 2020 at the rate of compensation of \$1200.00 per month base and the established rate \$125.00 per hour for additional legal services/litigation. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to re-appoint **KBA Engineering** as Township Engineer at their current established rates of record. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to name **Honesdale National Bank, PLGIT and FNB** as depositories for township funds. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor Brenzel made a motion to appoint **Bob Noldy** as vacancy board chairman. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to re-affirm road workers and rates of road workers as follows **Gerard Frazier DPW/Road Crew at a rate of \$22.05/hr;** **Edward Hlavaty DPW/Road Crew at a rate of \$22.28/hr;** **Gerald Frazier DPW /Road Crew at a rate of \$21.00/hr.** Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to appoint part time snow plowing/road workers to include **Julius Burden, Michael Burke, Greg Demming, Justin Ezerskis; Joe Gillio and Jeff Kovach at a rate of \$16.58.** Part-time plow workers to provide active CDL license to Township office. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Russell made a motion to appoint **Justin Ezerskis** as part time building and grounds/road crew at a rate of **\$15.91/hr.** on as needed basis. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to reappoint **Stanley Stracham** as part time working foreman of the DPW/Road Crew, hours to be determined by the Board of Supervisors at a rate of **\$23.34/hr.** Second by supervisor Russell. Vote aye, aye. Motion carried. Supervisor Brenzel abstained from voting.

Supervisor Giannetta made a motion to reaffirm the following positions and rate for the year 2020: Part Time pre-school teacher **Amy Lutz** at a rate of **\$ 17.51/hr;** Part Time pre-school aide **Kelly Vogt and Stephanie Basalyga at a rate of \$15.05;** Part Time pre-school substitute aide **Alissa Cure and Shannon Kugler at a rate of \$13.99/hr.** . Recycling workers **Michelle Ryman and Kathleen Arzie** at a rate of **\$13.40/hr.** Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to set the payroll schedule for all departments from midnight Sunday to midnight Saturday with money to be distributed every Wednesday by direct deposit. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to name all three supervisors as "working supervisors" to perform any such duties as may be required of or performed by the road crew and pertaining to the overall maintenance of Township roads and facilities with the approval of the supervisor in charge of roads at the hourly rate set by the Board of Auditors for 2020. Second by supervisor Brenzel.

A motion was made by Supervisor Russell to set the Treasurer's Bond at \$300,000.00. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by Supervisor Brenzel to set the zoning officer/assistant Secretary/Treasurer's Bond at \$300,000.00. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to re-appoint **Jeff Kovach** to a five year term to fill the vacancy on the sewer authority. Second by supervisor Russell. Vote aye, aye. Motion carried. Supervisor Brenzel abstained from voting.

A motion was made by supervisor Giannetta to re-appoint **Rob Vail, Sr.** to a five year term on the Zoning Hearing Board. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Naomi Johnson** to a four year term on the Zoning Hearing Board. Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.

A motion was made by supervisor Brenzel to appoint **James Romano** to a five year term as an alternate to the Zoning Hearing Board. Second by Russell. Vote aye, aye, aye, Motion carried.

Supervisor Giannetta made a motion to appoint **Sal Maiolatesi** to a four year term on the Planning Commission. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to set the 2020 meeting time and date at **7:00pm on the 3rd Tuesday of each month** with a **work session at 6:00 PM** as needed. Changes to be duly advertised as required. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to set the vacation schedule for the full time non-uniformed employees working 40 hours per week at 5 days after working six months. Thereafter one additional day will be added the following January for each full year worked with a maximum of 15 days for new employees, 20 days for existing or at the discretion of the board. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to set the mileage rate per IRS recommendations currently at **\$0.575 per mile**. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint supervisor **Brenzel** as supervisor in charge of parks and recreation. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint supervisor **Brenzel** as supervisor in charge of the police department. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint supervisor **Giannetta** as supervisor in charge of the roads. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint supervisor **Russell** as supervisor in charge of Planning and Zoning. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint **Mary Liz Donato** as Planning Consultant. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to set the holiday schedule for full time non-uniformed employees as follows: ½ day New Years Eve, New Years Day; Good Friday; Memorial Day; Fourth of July; Labor Day, Columbus Day, Thanksgiving Day; Friday after Thanksgiving, ½ day Christmas Eve, and Christmas Day. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to continue the employee health benefits policy for full-time township employees working 40 hours per week, 52 weeks a year, with an employee contribution of **15% of the premium** cost for each employee. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to continue the current buyout option for employees eligible to receive health benefits but decline them. If an employee is eligible and declines health benefits, a flat \$1500 will be paid to the employee for the year. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to authorize all three supervisors and the Twp. Administrator to attend the Association of Township Supervisors convention and designate supervisor Giannetta as the voting delegate and further to make the township solicitor and the township engineer eligible to attend at their own expense. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint all three supervisors (**Brenzel, Russell & Giannetta**) as representatives to the Lackawanna Council of Governments and the Abington Council of Governments. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to authorize the Secretary/Treasurer to pay as received all utility bills, insurance bills, and pre-approved expenditures. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Brenzel to appoint **Carl Ferraro** as Scott Township Recycling Coordinator. Second by Supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint **Michael Ciuccoli** as Scott Township Representative to the L.C. Wage Tax Collection Authority. Second by Supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made By Supervisor Russell to appoint **Vince Byrne and Carl Ferraro** as Scott Township Alternate Representatives to the L.C. Wage Tax Collection Authority. Second by Supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint **Jared Ganz** as open records officer for the police department, and **Carl Ferraro** as open records officer for all other township records. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

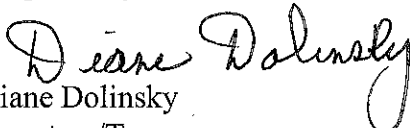
A motion was made by supervisor Giannetta to authorize attendance of newly elected supervisor Brenzel to attend the PSATS training for newly elected supervisors. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor reports/comments:

1. Giannetta – Congratulated Brian on his appointment to the Board of Supervisors. Supervisor Giannetta said he looks forward to working with supervisor Brenzel. All supervisors come from different backgrounds and he will be an asset to the Board. First thing supervisor Giannetta would like to start working on is the on-lot management ordinance.
2. Russell – Reiterated what supervisor Giannetta said and looks forward to working with supervisor Brenzel. Supervisor Russell also wanted to thank everybody that works for the Township for doing a great job.
3. Brenzel – Thanked everyone for coming and said he is looking forward to working with everyone.

A motion was made to adjourn the meeting by supervisor Brenzel at **7:30 pm**. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Respectfully submitted


Diane Dolinsky
Secretary/Treasurer

**SCOTT TOWNSHIP
BOARD of SUPERVISORS
BUSINESS MEETING MINUTES
December 17, 2019 – 7:15 pm.**

Business Meeting

I Meeting called to order

The Scott Township Board of Supervisors held their monthly business meeting on December 17, 2019 at 7:15 pm at the Joe Terry Civic Center, 1038 Montdale Road, Scott Township, PA 18447. The meeting was opened with the Pledge of Allegiance by Supervisor Giannetta. In attendance were Supervisors Giannetta, Russell and Noldy. Guests in attendance were Atty. Richard Fanucci, Carl Ferraro and Diane Dolinsky.

II Zoning – Lawrence, Leonard & Richard Fron Subdivision

The Planning Commission recommended approval pending County comments. Carl told the supervisors that the elevator project is complete and has been turned over to the Township.

IIIB Katelyn English – Lackawanna County Representative – Absent

III Public Comment

Rose Knick – Asked why there was not a motion to approve the budget. (This was an oversight and will be added as a motion). She also asked if incoming Supervisor, Brian Brenzel, had any input and if not, why.

IV Approval of Minutes

A motion was made by Supervisor Russell to approve the Board of Supervisors Business Meeting minutes of November 19, 2019. Seconded by Supervisor Noldy. Voted aye, aye, aye. Motion carried.

V Committee/Authority Reports

- A. Police – Report attached**
- B. Roads** – Stanley reported that the road crew was busy with snow and ice. Pushing salt and anti-skid. Will probably order more next week. We are mixing salt and anti-skid. Still have ditches to clean, some tree limbs came down. Lights are in all around the salt shed, outlets are not.
- C. Parks & Recreation – No report**
- D. Planning Commission – Report attached**
- E. Zoning Officer – Report attached**

VI Administrative Reports

- A. Secretary / Treasurer**
 - 1. Financial Reports – attached**
 - 2. Presentation of Bills – attached**
- B. Supervisors**
 - 1. Michael Giannetta** - Said that next year he would like the Supervisors to work on the on-lot management. He also said that tonight was Bob Noldy's last meeting as supervisor. He wanted to thank Bob for all his 6 years of service and said he was a great asset to the Township. He also told Brian Brenzel he is looking forward to working with him.

2. **Steven Russell** – Also thanked Bob for his service to the Township and said Bob made his transition to supervisor much easier.

3. **Robert Noldy** - Thanked the taxpayers and said it was an honor serving the public.

C. Solicitor

Richard Fanucci – Said he spoke to Shawn McGraw and he will be at the reorganization meeting to swear in Brian Brenzel on January 6, 2020.

VII Correspondence - previously distributed to appropriate parties.

VIII Motions

1. To pay January payroll. Motion by supervisor Noldy. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
2. To pay General Fund and State Fund bills as presented. Motion by supervisor Noldy. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
3. To approve financial reports as presented. Motion by supervisor Russell. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
4. To appoint Shannon Kugler as a substitute preschool aid at a rate of \$13.58 per hour to be called as needed. Motion by supervisor Russell. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
5. To adopt the 2020 Budget as advertised. Motion by supervisor Noldy. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
6. To approve the Lawrence, Leonard & Richard Fron subdivision. Motion by supervisor Giannetta. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
7. To approve the Scranton Times bill for \$229.30 from last month. Motion by supervisor Giannetta. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
8. To approve the Scranton Times bill for \$64.60 from last month. Motion by supervisor Giannetta. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.

IX. Public comment – general

- Mimi Johnson

Congratulated Bob on his 6 years of service and thanked him for doing a great job.

She is looking for a garbage ordinance. Said people have garbage bags full of garbage on their porches and this is a health issue.

Regarding the police K9, she said the raffle that was held spoke volumes about how the community feels about a police dog.

Mimi also said that when she was running for supervisor, she went riding with Stanley and said that he and the road crew do a tremendous job. Please keep Stanley on.

Supervisor Giannetta said he was at a fund raiser in Waverly for their K9. There was a tremendous turnout for this K9. He has asked Chief Ganz to have some speakers come before the Board to give pros and cons of having a police K9.

- Brian Brenzel

Wanted to know what would happen if the cop leaves with the dog.

- Rose Knick

There is a bill that is over \$600 for debris in the fuel tank of the Kubota tractor – is this normal?
The road crew set up the gym on 11-25, then on 11-26 had to set it up again, Why? Whoever did this should be prosecuted.

Thanked Bob Noldy for all of his integrity and not playing games while in office.

Asked Supervisor Russell why the Township openings for committees was not put on the web that was discussed at the last meeting.

Asked if we kept a log with dates on comp time for employees.

Said the K9 is private property – public money cannot be used on private property.

- Stanley Stracham

Thanked Bob Noldy for his years of service to the Township and publically thanked the road crew for the great job they are doing.

- Rob Vail

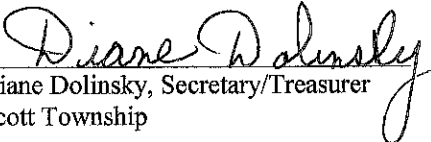
Said he would like to see the road crew remain as it is. It is an asset to have Stanley around.

He will put up a \$2500.00 reward for the person responsible for the stones missing from the cemetery.

X. Adjournment

With no further business at hand a motion to adjourn was made by supervisor Russell. Second by Supervisor Giannetta. Voted aye, aye, aye. Motion carried and meeting adjourned at 8:00 pm.

Respectfully submitted,


Diane Dolinsky, Secretary/Treasurer
Scott Township

Zoning Permit Log

Date	Permit	Name	Tax Map Number	Address	Type	Project Value	Permit Fee	UCC Permit Fee	State Training Fee
12/10/2019	44-12-19	Mancifcb Property	6103010007	66 Clubhouse Lane	addition	\$55,000.00	\$270.00	\$1,339.50	4.50
12/24/2019	45-12-19	Johnson	6102010001	100 Shields	NSFD	\$95,000.00	\$445.00	\$998.00	4.50

SCOTT TOWNSHIP PLANNING COMMISSION
Re-organization board MEETING MINUTES
JANUARY 7, 2020

Meeting was called to order at 7:00 on Tuesday, January 7, 2020. The Pledge of Allegiance was recited and roll-call taken. Present: William Kaiser, Walter Peregrim , Joseph Lick, Sal Maiolatesi, and Pat Kasper. Also present was Carl Ferraro, Code Enforcement Officer.

The purpose of the meeting was the Reorganization of the Board members and the meeting day and time.

A motion was made by Mr. Lick to nominate Mr. Kaiser as Chairman. Seconded by Mr. Peregrim. Accepted. All in favor.

A motion was made by Mr. Peregrim to nominate Mr. Vail as Vice-Chairman and seconded by Mr. Maiolatesi. All in favor.

A motion was made by Mr. Lick to nominate Mrs. Kasper as Secretary. Seconded by Mr. Peregrim. Accepted. All in favor.

Meeting day and time was discussed and a motion was made by Mr. Maiolatesi to change the day to the first Wednesday of the month at 7:00. All in favor.

Public Comment: none

A motion was made to adjourn by Mr. Kaiser, and seconded by Mr. Maiolatesi. All in favor.

Meeting adjourned at 7:08.

Minutes submitted by Pat Kasper, Secretary

01/21/20

Expenses by Vendor Detail

Accrual Basis

December 17, 2019 through January 21, 2020

Type	Date	Num	Memo	Account	Split	Amount
AFG Pension Administration						
Check	12/17/2019	2694	NUF Pension Plan/A...	400.31 · Professional ...	103.0 · HNB G...	0.00
Check	12/17/2019	2694	Police Pension Plan/...	400.31 · Professional ...	103.0 · HNB G...	0.00
General Journal	12/17/2019	105	For CHK 2694 voide...	400.31 · Professional ...	103.0 · HNB G...	287.40
General Journal	12/17/2019	105	For CHK 2694 voide...	400.31 · Professional ...	103.0 · HNB G...	352.50
General Journal	12/26/2019	105R	Reverse of GJE 105 ...	400.31 · Professional ...	103.0 · HNB G...	-287.40
General Journal	12/26/2019	105R	Reverse of GJE 105 ...	400.31 · Professional ...	103.0 · HNB G...	-352.50
Check	12/26/2019	2714	NUF Pension Plan/A...	400.31 · Professional ...	103.0 · HNB G...	287.40
Check	12/26/2019	2714		400.31 · Professional ...	103.0 · HNB G...	
Total AFG Pension Administration						287.40
Allied Administrators for Delta Dental						
Check	12/17/2019	2693	Frescoln-Ganz-Kosc...	410.35 · Police med/lif...	103.0 · HNB G...	216.52
Check	12/17/2019	2693	Ferraro / dental Janu...	414.19 · Zon/admin m...	103.0 · HNB G...	55.08
Check	12/17/2019	2693	Frazier-Frazier-Hlava...	430.35 · Rd crew medi...	103.0 · HNB G...	190.88
Check	01/16/2020	2747	Frescoln-Ganz-Kosc...	410.35 · Police med/lif...	103.0 · HNB G...	377.96
Check	01/16/2020	2747	Ferraro / dental Febr...	414.19 · Zon/admin m...	103.0 · HNB G...	55.08
Check	01/16/2020	2747	Frazier-Frazier-Hlava...	430.35 · Rd crew medi...	103.0 · HNB G...	190.88
Total Allied Administrators for Delta Dental						1,086.40
Amy Lutz						
Check	12/17/2019	2692	Dollar Tree reimburs...	459.22 · Preschool su...	103.0 · HNB G...	22.26
Total Amy Lutz						22.26
Building Inspection Underwriters, Inc.						
Check	01/13/2020	365	Feigi Halberstam per...	413.31 · UCC Code E...	108.5 · UCC B...	145.88
Total Building Inspection Underwriters, Inc.						145.88
Carl Ferraro.						
Check	01/16/2020	2750	Reimbursement for ...	400.31 · Professional ...	103.0 · HNB G...	335.76
Total Carl Ferraro.						335.76
CashFlow LEASE						
Check	12/31/2019	ACH	payment Ford Tauru...	471.45 · Capital Purch...	103.0 · HNB G...	786.56
Check	12/31/2019	ACH	payment Ford F-550...	471.45 · Capital Purch...	103.0 · HNB G...	1,063.00
Total CashFlow LEASE						1,849.56
Charlie's Diesel Service						
Check	12/17/2019	2696	Pull & replace hydra...	437.00 · Tool/equip re...	103.0 · HNB G...	390.00
Total Charlie's Diesel Service						390.00
Cintas						
Check	01/07/2020	2727	Invoice #501567661...	400.24 · Gen Gov Ope...	103.0 · HNB G...	101.88
Check	01/07/2020	2727	Invoice #501567661...	410.21 · Police office s...	103.0 · HNB G...	54.91
Check	01/07/2020	2727	Invoice #501567661...	409.24 · Bldg supplies	103.0 · HNB G...	39.54
Total Cintas						196.33
Comcast Business						
Check	12/26/2019	2715	Acct 0030084	430.32 · Rd phones/co...	103.0 · HNB G...	142.42
Check	12/26/2019	2715	Acct 0023683	400.32 · Phone charges	103.0 · HNB G...	350.22
Total Comcast Business						492.64
COMCAST.						
Check	01/07/2020	2728	Account # 89931147...	430.32 · Rd phones/co...	103.0 · HNB G...	48.32
Check	01/07/2020	2728	Account # 89931147...	400.32 · Phone charges	103.0 · HNB G...	273.61
Total COMCAST.						321.93
County Waste						
Check	01/16/2020	2748	Waste pick up / Dec...	409.36 · Utilities	103.0 · HNB G...	396.00
Total County Waste						396.00
Curtis Plumbing Heaing Electric						
Check	01/14/2020	2746	Repair Power to Sco...	409.37 · Bldg main/rep...	103.0 · HNB G...	265.00

01/21/20

Expenses by Vendor Detail

Accrual Basis

December 17, 2019 through January 21, 2020

Type	Date	Num	Memo	Account	Split	Amount
Check	01/14/2020	2746	Repair heating unit f...	409.37 · Bldg main/rep...	103.0 · HNB G...	145.00
Total Curtis Plumbing Heating Electric						410.00
Danny's Car Spa.						
Check	12/17/2019	2699	3 washes	410.33 · Police gas/oil/...	103.0 · HNB G...	18.00
Total Danny's Car Spa.						18.00
David Trichilo						
Check	01/07/2020	2744	Reimburse tuition/chi...	459.30 · Reimburseme...	103.0 · HNB G...	107.00
Total David Trichilo						107.00
DCED						
Check	01/13/2020	366	6 permits @ \$4.50	413.31 · UCC Code E...	108.5 · UCC B...	27.00
Total DCED						27.00
DGK Insurance						
Check	12/17/2019	2698	Renewal Bonds-Fide...	486 · Insurance,casual...	103.0 · HNB G...	400.00
Check	12/26/2019	2716	Renewal/Comp Gen...	486 · Insurance,casual...	103.0 · HNB G...	5,649.00
Check	12/26/2019	2716	Renewal/Business A...	486 · Insurance,casual...	103.0 · HNB G...	4,117.00
Check	12/26/2019	2716	Renewal/Comm Pkg/...	486 · Insurance,casual...	103.0 · HNB G...	2,302.50
Check	12/26/2019	2716	Renewal/Comm Exc...	486 · Insurance,casual...	103.0 · HNB G...	890.25
Check	12/26/2019	2716	Hose Co/Comm Pkg...	486 · Insurance,casual...	103.0 · HNB G...	429.00
Check	01/07/2020	2729	Comm Pkg Policy/4 ...	486 · Insurance,casual...	103.0 · HNB G...	1,411.00
Check	01/16/2020	2749	Renewal Bonds	486 · Insurance,casual...	103.0 · HNB G...	400.00
Total DGK Insurance						15,598.75
Five Star Equipment, Inc.						
Check	12/26/2019	2717	Brake Solenoid leaki...	437.00 · Tool/equip re...	103.0 · HNB G...	1,409.95
Total Five Star Equipment, Inc.						1,409.95
Glen Summit Springs						
Check	12/17/2019	2703	bottled water	400.24 · Gen Gov Ope...	103.0 · HNB G...	32.35
Check	01/07/2020	2730	bottled water	400.24 · Gen Gov Ope...	103.0 · HNB G...	21.95
Total Glen Summit Springs						54.30
Grainger						
Check	01/07/2020	2731	flares/police	410.24 · Operating su...	103.0 · HNB G...	168.60
Total Grainger						168.60
Gun Toters Supply						
Check	12/17/2019	2702	Flashlights, grip con...	410.24 · Operating su...	103.0 · HNB G...	952.57
Total Gun Toters Supply						952.57
Highmark Blue Shield						
Check	01/15/2020	ACH		410.35 · Police med/lif...	103.0 · HNB G...	4,229.89
Check	01/15/2020	ACH		405.19 · Sec.- Treas./ ...	103.0 · HNB G...	23.21
Check	01/15/2020	ACH		430.35 · Rd crew medi...	103.0 · HNB G...	4,229.89
Total Highmark Blue Shield						8,482.99
Highmark HRA payment						
Check	12/17/2019	ACH	Ed Frescoln - HRA 1...	410.35 · Police med/lif...	107.5 · HRA	70.24
Check	12/17/2019	ACH	Ed Hlavaty - HRA 12...	430.35 · Rd crew medi...	107.5 · HRA	162.30
Check	12/27/2019	ACH	Inv #F191224A5599	410.35 · Police med/lif...	107.5 · HRA	
Check	12/27/2019	ACH	Ed Hlavaty - HRA 12...	430.35 · Rd crew medi...	107.5 · HRA	152.18
Check	12/31/2019		Wayne Kosch 12/29/...	410.35 · Police med/lif...	107.5 · HRA	35.53
Check	12/31/2019			430.35 · Rd crew medi...	107.5 · HRA	
Total Highmark HRA payment						420.25
J's Business Systems Inc.						
Check	12/17/2019	2704	Preschool copies	459.22 · Preschool su...	103.0 · HNB G...	45.60
Check	01/07/2020	2733	Preschool copies/inv...	459.22 · Preschool su...	103.0 · HNB G...	74.70
Check	01/07/2020	2733	Office copies/Inv #62...	400.21 · Office supplies	103.0 · HNB G...	49.14

Expenses by Vendor Detail

01/21/20

December 17, 2019 through January 21, 2020

Accrual Basis

Type	Date	Num	Memo	Account	Split	Amount
Total J's Business Systems Inc.						169.44
Jared Ganz.						
Check	12/17/2019	2701	Phone reimbursement	410.32 · Police phone...	103.0 · HNB G...	41.10
Total Jared Ganz.						41.10
John Bonham Road Equip. & Supplies						
Check	12/17/2019	2695	Carbides, bolts / inv ...	430.24 · Rdcrew suppl...	103.0 · HNB G...	1,218.00
Check	01/07/2020	2732	Tire Chains/Inv 1378...	430.24 · Rdcrew suppl...	103.0 · HNB G...	390.00
Total John Bonham Road Equip. & Supplies						1,608.00
Justus Fuel Sales						
Check	12/17/2019	2705	heating oil / INV #20...	409.49 · Heating oil	103.0 · HNB G...	341.56
Total Justus Fuel Sales						341.56
Kelleher Tire Service Inc.						
Check	12/26/2019	2718	Tires/Winter	410.33 · Police gas/oil/...	103.0 · HNB G...	303.12
Total Kelleher Tire Service Inc.						303.12
Lackawanna County Treasurer						
Deposit	01/17/2020	015366	Delinquent property ta...	301.40 · Delinq prop ta...	103.0 · HNB G...	-1,570.56
Deposit	01/17/2020	015367	Delinquent fire tax - D...	301.71 · Delinq fire tax...	103.0 · HNB G...	-289.15
Total Lackawanna County Treasurer						-1,859.71
Leber & Bonham Elec Contractors Inc						
Check	01/07/2020	2735	Inv #12151	409.37 · Bldg main/rep...	103.0 · HNB G...	901.85
Total Leber & Bonham Elec Contractors Inc						901.85
Michael Ciuccoli						
Check	12/17/2019	2697	Walk Off Mats / 12-1...	409.37 · Bldg main/rep...	103.0 · HNB G...	90.00
Check	12/17/2019	2697	Shop Towels / 12-10...	430.24 · Rdcrew suppl...	103.0 · HNB G...	15.00
Check	01/07/2020	2736	Walk Off Mats / 12-2...	409.37 · Bldg main/rep...	103.0 · HNB G...	180.00
Check	01/07/2020	2736	Shop Towels / 12-24...	430.24 · Rdcrew suppl...	103.0 · HNB G...	30.00
Total Michael Ciuccoli						315.00
Nationwide Financial						
Check	01/16/2020	2740	2019 Excess State Aid	483.10 · Co Contrib P...	103.0 · HNB G...	2,191.50
Total Nationwide Financial						2,191.50
Northeast Hydraulics Co.						
Check	12/17/2019	2706	bolts, plugs for int'l tr...	430.24 · Rdcrew suppl...	103.0 · HNB G...	551.71
Check	12/17/2019	2706	hose, hose end fittin...	430.24 · Rdcrew suppl...	103.0 · HNB G...	114.30
Total Northeast Hydraulics Co.						666.01
Northeast Inspection Consultants						
Check	01/13/2020	367	Mike Mancj; inv 2019...	413.31 · UCC Code E...	108.5 · UCC B...	936.25
Total Northeast Inspection Consultants						936.25
Parents Association						
Check	12/17/2019	2708	Reimbursement for T...	459.22 · Preschool su...	103.0 · HNB G...	29.68
Total Parents Association						29.68
Pennsylvania American Water						
Check	12/17/2019	2709	1024-210029512929	411.55 · Hydrants	103.0 · HNB G...	494.40
Check	12/17/2019	2709	1024-220025932627	454.36 · Park utilities	103.0 · HNB G...	108.97
Total Pennsylvania American Water						603.37
Philadelphia Insurance Companies						
Check	12/17/2019	2711	insurance Preschool	459.22 · Preschool su...	103.0 · HNB G...	1,706.00
Total Philadelphia Insurance Companies						1,706.00
Powell's Sales & Service						

01/21/20

Expenses by Vendor Detail

Accrual Basis

December 17, 2019 through January 21, 2020

Type	Date	Num	Memo	Account	Split	Amount
Check	01/07/2020	2737	Inv #41120	430.24 · Rdcrew suppl...	103.0 · HNB G...	88.67
Total Powell's Sales & Service						88.67
PP&L						
Check	12/17/2019	2710	62650-48008	430.36 · Rd shed utilities	103.0 · HNB G...	
Check	12/17/2019	2710	96051-18008	430.36 · Rd shed utilities	103.0 · HNB G...	
Check	12/17/2019	2710	53831-24002	409.36 · Utilities	103.0 · HNB G...	
Check	12/17/2019	2710	62850-48004	454.36 · Park utilities	103.0 · HNB G...	
Check	12/17/2019	2710	00291-12007	454.36 · Park utilities	103.0 · HNB G...	
Check	12/17/2019	2710	60251-18009	454.36 · Park utilities	103.0 · HNB G...	
Check	12/17/2019	2710	94217-27003	454.36 · Park utilities	103.0 · HNB G...	
Check	12/17/2019	2710	19401-69005	454.36 · Park utilities	103.0 · HNB G...	921.02
Check	12/17/2019	2710	46359-72015	454.36 · Park utilities	103.0 · HNB G...	
Check	12/26/2019	2720	62650-48008	430.36 · Rd shed utilities	103.0 · HNB G...	66.74
Check	12/26/2019	2720	96051-18008	430.36 · Rd shed utilities	103.0 · HNB G...	58.74
Check	12/26/2019	2720	53831-24002	409.36 · Utilities	103.0 · HNB G...	1,039.66
Check	12/26/2019	2720	62850-48004	454.36 · Park utilities	103.0 · HNB G...	29.13
Check	12/26/2019	2720	00291-12007	454.36 · Park utilities	103.0 · HNB G...	232.31
Check	12/26/2019	2720	60251-18009	454.36 · Park utilities	103.0 · HNB G...	28.74
Check	12/26/2019	2720	94217-27003	454.36 · Park utilities	103.0 · HNB G...	58.19
Check	12/26/2019	2720	19401-69005	454.36 · Park utilities	103.0 · HNB G...	
Check	12/26/2019	2720	46359-72015	454.36 · Park utilities	103.0 · HNB G...	151.05
Total PP&L						2,585.58
Princeton Analytical Lab.L.L.C						
Check	12/17/2019	2712	Coliform + Pickup -	400.31 · Professional ...	103.0 · HNB G...	45.00
Check	01/16/2020	2751	Invoice #7208	400.31 · Professional ...	103.0 · HNB G...	45.00
Check	01/16/2020	2751	Invoice #7786	400.31 · Professional ...	103.0 · HNB G...	45.00
Total Princeton Analytical Lab.L.L.C						135.00
PSATS						
Check	01/07/2020	2738	Solicitor membership	400.42 · Dues/subscri...	103.0 · HNB G...	250.00
Check	01/07/2020	2739	Township dues	400.42 · Dues/subscri...	103.0 · HNB G...	1,363.00
Total PSATS						1,613.00
Quill Corp						
Check	12/26/2019	2721	copy paper; clips, ba...	400.21 · Office supplies	103.0 · HNB G...	343.85
Total Quill Corp						343.85
Reeves Rent-a-John, Inc.						
Check	01/07/2020	2741	toilet rental / Justus ...	454.38 · Toilet rental	103.0 · HNB G...	162.75
Total Reeves Rent-a-John, Inc.						162.75
Richard Fanucci						
Check	12/17/2019	2700	Retainer	404.14 · Solicitor wages	103.0 · HNB G...	1,200.00
Total Richard Fanucci						1,200.00
Scott Township Sewer and Water Authority						
Check	12/27/2019	2726	sewer/civic center - J...	409.36 · Utilities	103.0 · HNB G...	395.00
Check	12/27/2019	2726	sewer/garage - Janu...	409.36 · Utilities	103.0 · HNB G...	79.00
Total Scott Township Sewer and Water Authority						474.00
Scranton Times						
Check	12/26/2019	2723	12-16-19 meeting	400.34 · Advertisemen...	103.0 · HNB G...	59.60
Check	01/07/2020	2743	Reorganization meet...	400.34 · Advertisemen...	103.0 · HNB G...	96.45
Total Scranton Times						156.05
Sentrynet						
Check	01/16/2020	2755	2020 alarm monitoring	400.24 · Gen Gov Ope...	103.0 · HNB G...	216.00
Total Sentrynet						216.00
Stafursky Auto Parts, Inc.						
Check	01/07/2020	2742	Battery	437.00 · Tool/equip re...	103.0 · HNB G...	139.99
Check	01/07/2020	2742	Tractor Fluid	437.00 · Tool/equip re...	103.0 · HNB G...	549.99

Expenses by Vendor Detail

01/21/20

December 17, 2019 through January 21, 2020

Accrual Basis

Type	Date	Num	Memo	Account	Split	Amount
Total Stafursky Auto Parts, Inc.						689.98
Standard Insurance Company						
Check	12/26/2019	2724	Life/STD	410.35 · Police med/lif...	103.0 · HNB G...	606.00
Check	12/26/2019	2724	Life/STD	430.35 · Rd crew medi...	103.0 · HNB G...	198.60
Check	12/26/2019	2724	Life/STD	414.19 · Zon/admin m...	103.0 · HNB G...	67.00
Check	12/26/2019	2724	Life/STD	405.19 · Sec.- Treas./ ...	103.0 · HNB G...	49.70
Total Standard Insurance Company						921.30
State Workers Insurance Fund						
Check	12/26/2019	2722	#06060813	400.35 · Municipal ins	103.0 · HNB G...	2,511.00
Total State Workers Insurance Fund						2,511.00
Thomas J. Novitsky, Inc.						
Check	12/17/2019	2707	tires & inspection 20...	410.37 · Police vehicle...	103.0 · HNB G...	170.37
Check	12/17/2019	2707	Tires 2012 Chevy	410.37 · Police vehicle...	103.0 · HNB G...	78.05
Check	12/26/2019	2719	Mount & Balance Tires	410.37 · Police vehicle...	103.0 · HNB G...	34.00
Check	01/16/2020	2753	battery	410.37 · Police vehicle...	103.0 · HNB G...	179.00
Total Thomas J. Novitsky, Inc.						461.42
UGI Penn Natural Gas, Inc.						
Check	01/07/2020	2745	Meter #4306773	409.36 · Utilities	103.0 · HNB G...	1,118.81
Total UGI Penn Natural Gas, Inc.						1,118.81
USDA Rural Development.						
Check	01/14/2020	ACH	USDA paving loan/...	471.50 · USDA Paving...	105.1 · HNB P...	6,586.00
Total USDA Rural Development.						6,586.00
VISA						
Check	12/26/2019	2725	When I Work	410.21 · Police office s...	103.0 · HNB G...	21.07
Check	12/26/2019	2725	preschool supplies	459.22 · Preschool su...	103.0 · HNB G...	25.39
Check	12/26/2019	2725	road crew supplies	430.24 · Rdcrew suppl...	103.0 · HNB G...	177.80
Check	12/26/2019	2725	preschool supplies	459.22 · Preschool su...	103.0 · HNB G...	65.15
Total VISA						289.41
Vladika Insurance Agency						
Check	01/16/2020	2752	Real Estate Tax Coll...	403.35 · Tax collector ...	103.0 · HNB G...	262.00
Total Vladika Insurance Agency						262.00
WEX Bank						
Check	12/17/2019	2713	fuel/police	410.33 · Police gas/oil/...	103.0 · HNB G...	887.05
Check	12/17/2019	2713	fuel/DPW	438.33 · Rd gas/oil/mil...	103.0 · HNB G...	1,180.24
Check	12/17/2019	2713	fuel/Zoning	414.33 · Plan/zon mile...	103.0 · HNB G...	31.65
Check	01/16/2020	2754	fuel/police	410.33 · Police gas/oil/...	103.0 · HNB G...	964.59
Check	01/16/2020	2754	fuel/DPW	438.33 · Rd gas/oil/mil...	103.0 · HNB G...	2,481.58
Check	01/16/2020	2754	fuel/Zoning	414.33 · Plan/zon mile...	103.0 · HNB G...	32.37
Total WEX Bank						5,577.48
TOTAL						66,519.04

UCCO Township
Balance Sheet
As of January 21, 2020

01/21/20
Cash Basis

Jan 21, 20

ASSETS

Current Assets

Checking/Savings

100.2 · PLGIT GF	6,390.81
100.3 · HNB Fire Tax Account	1,340.40
103.0 · HNB General Fund	96,917.09
105.1 · HNB Payroll	15,009.66
105.2 · PLGIT Payroll	573.12
106.8 · FNB Public Funds Money Mkt.	205,661.97
106.9 · FNB Preferred Interest Checking	2,646.64
107.1 · HNB Sinking Fund	2,880.14
107.5 · HRA	8,099.10
108.0 · Home Rehab program Fund	20,155.89
108.3 · CDBG Fund Dist. Acct.	769.93
108.5 · UCC Building Permit Fund	31,409.15
110.0 · Cash Account	100.99

Total Checking/Savings 391,954.89

Total Current Assets 391,954.89

TOTAL ASSETS

391,954.89

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

200 · Payroll Liabilities

210 · Federal Withholding Tax	-1,401.23
211.01 · Soc Sec Employee	-678.16
211.02 · Soc Sec Company	-678.16
212 · Wage tax	250.60
213.01 · Medicare employee	-224.52
213.02 · Medicare company	-224.52
214.01 · Non-uniform pension	-242.57
214.02 · Non-uniform pension company	-75.06
214.03 · Uniformed Pension-Employee	-1,727.96
217 · PA withholding	2,050.35
218 · Union dues	-20.29
219 · EMS/LST Tax	49,125.45
222 · Pa UC company	1,968.70
200 · Payroll Liabilities - Other	1,509.60

Total 200 · Payroll Liabilities 49,632.23

221.00 · PA UC Fund -122.55

Total Other Current Liabilities 49,509.68

Total Current Liabilities 49,509.68

Total Liabilities 49,509.68

Equity

3000 · Opening Bal Equity	77,412.07
3900 · Retained Earnings	284,891.56
Net Income	-19,858.42

Total Equity 342,445.21

TOTAL LIABILITIES & EQUITY

391,954.89

Expenses by Vendor Detail
November 19 through December 16, 2019

Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
American Rock Salt Co. LLC								
Check	11/26/2019	1287	Rock Salt	432.00 · Snow & Ice...		103.0 · HNB St..	3,437.50	3,437.50
Total American Rock Salt Co. LLC							3,437.50	3,437.50
Haun Welding Supply Inc.								
Check	11/19/2019	1285	weld gas cylin...	437.00 · Repair of T...		103.0 · HNB St..	42.81	42.81
Total Haun Welding Supply Inc.							42.81	42.81
Hilltop Quarry								
Check	11/19/2019	1286	Invoice #410-...	430.26 · Road suppl...		103.0 · HNB St..	565.23	565.23
Check	11/26/2019	1288	Invoice 4110-...	430.26 · Road suppl...		103.0 · HNB St..	683.73	1,248.96
Total Hilltop Quarry							1,248.96	1,248.96
PP&L Inc.								
Check	11/26/2019	1289	44431-16018	434.00 · Street lighti...		103.0 · HNB St..	30.55	30.55
Check	11/26/2019	1289	35175-32001	433.00 · Traffic Sign...		103.0 · HNB St..	31.77	62.32
Check	11/26/2019	1289	97848-01000	434.00 · Street lighti...		103.0 · HNB St..	31.72	94.04
Check	11/26/2019	1289	97151-12001	434.00 · Street lighti...		103.0 · HNB St..		94.04
Check	11/26/2019	1289	62450-48002	433.00 · Traffic Sign...		103.0 · HNB St..	30.59	124.63
Check	11/26/2019	1289	95701-70007	434.00 · Street lighti...		103.0 · HNB St..	517.41	642.04
Total PP&L Inc.							642.04	642.04
TOTAL							5,371.31	5,371.31

01/21/20

Balance Sheet

As of January 21, 2020

Accrual Basis

	<u>Jan 21, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
100.1 · PLGIT State Fund	856.19
103.0 · HNB State Fund	44,433.41
Total Checking/Savings	<u>45,289.60</u>
Total Current Assets	<u>45,289.60</u>
TOTAL ASSETS	<u>45,289.60</u>
LIABILITIES & EQUITY	
Equity	
270 · Opening Bal Equity	3,343.61
3900 · Retained Earnings	49,354.20
Net Income	<u>-7,408.21</u>
Total Equity	<u>45,289.60</u>
TOTAL LIABILITIES & EQUITY	<u>45,289.60</u>