

**SCOTT TOWNSHIP**  
**BOARD of SUPERVISORS**  
**BUSINESS MEETING MINUTES**  
**December 20, 2022 at 7:05 pm**

**I**      **Meeting called to order**

The Scott Township Board of Supervisors held their monthly business meeting on December 20, 2022 at 7:05 pm at the Joe Terry Civic Center, 1038 Montdale Road, Scott Township, PA 18447. The meeting was opened with the Pledge of Allegiance by Supervisor Giannetta. In attendance was Supervisors Giannetta and Brenzel. Supervisor Russell was absent. Guests in attendance were Attorney Richard Fanucci and Carl Ferraro. Diane Dolinsky was watching from home taking minutes.

**II**      **Approval of Minutes**

A motion was made by Supervisor Brenzel to approve the Board of Supervisors Business meeting minutes November 15, 2022. Seconded by Supervisor Giannetta. Voted aye, aye. Motion carried.

**III**      **Public Comment on Agenda Items**

**- Rose Knick**

Wanted more details on Stine.

Wanted more details on Motions 6 and 8.

Said she found more details about Justus Development.

**IV**      **Zoning**

Stine Subdivisions – Carl handed out drawings to the Board and Attorney Fanucci.  
Insurance – already spoke about

**V**      **Department Reports**

**A. Police – Attached**

**B. Roads** – Stanley said he hasn't been around much but he is in touch with the road crew and Carl. We got salt and antiskid and have been plowing. Said he went to H&K to check if they had any rubber conveyor belts to lay on the floor in the new garage so the floor won't get destroyed by the tire chains. We can have as many as we want. Supervisor Brenzel and Stanley will coordinate what they will do. Stanley asked about recycling for this Saturday and was told by Supervisor Brenzel that it was cancelled due to being too cold.

**C. Parks and Recreation – No report**

**D. Planning Commission – Report attached**

**E. Zoning Officer – Report attached**

**VI**      **Administrative Reports**

**A. Secretary / Treasurer**

**1. Financial Reports – Attached**

**2. Presentation of Bills – Attached**

**B. Supervisors**

**1. Steven Russell - Absent**

**2. Michael Giannetta** – The garage is 99% done, heat is in, trucks and tools are up, a few minor things to be done. Brian is working on the bathrooms but we are using the garage. Supervisor Giannetta said he would like to recognize Brian on his personal time and his hands on work to this garage. He has helped in every way – this is a testament to Brian's dedication to the Township.

Supervisor Giannetta said he took time to look at all the exhibits a second time for the public hearing on Justus Development. He also looked at the map. He purchased a laser pointer to show everyone the map and showed the area where Justus Development wants to put the apartments. He wanted to make sure we were comparing apples to apples and not apples to oranges.

3. **Brian Brenzel** - At the November meeting it was insinuated by Justus Development that we rubber stamp things in Scott Township. The people up here are all for the Township. I took that personally. I just wanted Justus Development to know that we do not rubber stamp anything in Scott Township, we do our homework. Also said recycling is cancelled this Saturday.

C. **Solicitor - Richard Fanucci** – Said the Davis curative amendment that was granted wasn't their entire parcel. It is very different from Justus Development. Corridor zoning – entire zoning map – look at perimeter of RD – it is overlapping everywhere, all over the township. Every parcel is different, no two are the same. Supervisor Giannetta said if we do this all the owners of parcels would be in here asking for zoning changes.

Carl Ferraro mentioned that we had an issue on Hopfer Road with Comcast. They dug up the side of the road without our knowledge or a permit. Told them it had to be fixed, they came back the next day and filled it with modified. I told them it was not filled correctly and the trucks will get stuck. I billed them for the backhoe, trucks, materials, labor and a triple permit fee.

VII **Correspondence** – previously distributed to appropriate parties.

VIII **Motions**

1. To pay January payroll. Motion by supervisor Brenzel. Seconded by supervisor Giannetta. Voted aye, aye. Motion carried.
2. To pay General Fund and State Fund bills as presented. Motion by supervisor Brenzel. Seconded by supervisor Giannetta. Voted aye, aye. Motion carried.
3. To approve financial reports as presented. Motion by supervisor Brenzel. Seconded by Supervisor Giannetta. Voted aye, aye. Motion carried.
4. To approve the Stine Minor Subdivision as presented. Motion by supervisor Brenzel. Seconded by supervisor Giannetta. Voted aye, aye. Motion carried.
5. To approve the Collective Bargaining Agreement between Scott Township and the Scott Township Police Association for a 3 year term commencing January 1, 2023. Motion by supervisor Brenzel. Seconded by supervisor Giannetta. Voted aye, aye. Motion carried.
6. To approve the renewal of Township insurance with ASTR/DGK in the amount of \$52,757, to include heart and lung coverage. Motion by supervisor Brenzel. Seconded by supervisor Giannetta. Voted aye, aye. Motion carried.
7. To reaffirm the previous denial of a request for a Landowner Curative Amendment submitted by Justus Development, LLC, issued on May 19, 2022, based upon the presentation of additional evidence submitted during a supplemental hearing held on November 29, 2022. Motion by supervisor Giannetta. Seconded by supervisor Brenzel. Voted aye, aye. Motion carried.
8. To adopt the budget of \$2,093,480 for fiscal year 2023. Motion by supervisor Brenzel. Seconded by supervisor Giannetta. Voted aye, aye. Motion carried.
9. To advertise the 2023 re-organization meeting for January 3, 2023; and the Board of Auditors meeting for January 4, 2023. Both to begin at 7:00 pm. Motion by supervisor Brenzel. Seconded by supervisor Giannetta. Voted aye, aye. Motion carried.

IX

**General Public Comment**

**Karen Cecchini** - the garage is something to be proud of, it is beautiful. Said if we didn't have Brian it would have cost twice as much. Garage is awesome! Brian said we will have an open house.

**Stanley** – Told Carl that an address is needed for the new garage. Was told it is 100 Salt Shed Road.

**Naomi Johnson**- This is directed to Justus Development – I can't speak for the Township but I can speak for my family – take your business elsewhere!

**Benjamin Fields** - I am the Chief Executive Officer from Justus Development and I want to thank you. We disagree with your decision but we will continue working towards our goal. We hope to form a better relationship with the supervisors and residents of Scott Township. We would much rather work with you than fight against you. Have a happy holiday! Supervisor Giannetta said on behalf of the Board we have no ill will against Justus Development officials.

**Rose Knick** – Said the way it is zoned it has 30 uses, pick one of those.

X

**Adjournment**

With no further business at hand a motion to adjourn was made by supervisor Giannetta. Seconded by Supervisor Brenzel. Voted aye, aye. Motion carried and meeting adjourned at 7:55 pm.

Respectfully submitted,



Diane Dolinsky, Secretary/Treasurer  
Scott Township

# Scott Township Board of Supervisors Annual Reorganizational Meeting January 3, 2023 at 7:11 pm

Board members in attendance: Supervisors Giannetta, Russell, Brenzel

Board guests in attendance: Richard Fanucci esq., Carl Ferraro, Diane Dolinsky was taking minutes from home.

Supervisor Russell said prior to the start of the meeting there was a short meeting to discuss a personnel matter.

Meeting called to order by supervisor Russell with pledge to flag at 7:11 pm

Supervisor Russell announced the following commission and board vacancies

**Sewer and Water Authority** (1) 5 year term (**George Keen/expired; Jan Ward/resigned**)

**Zoning Hearing Board** (1) 5 year term (**Naomi Johnson**)

**Planning Commission** (1) 4 year term – (**Pat Casper**)

## Reorganization Meeting

### Motions

Supervisor Brenzel made a motion to appoint supervisor **Russell** as temporary chairman. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

Supervisor Russell made a motion to appoint **Diane Dolinsky** as temporary Secretary/Treasurer. Second by supervisor Giannetta. Voted aye, aye, aye. Motion carried.

The meeting was turned over to temporary chairman supervisor **Russell**.

Supervisor Brenzel made a motion to nominate supervisor **Russell** as chairman of board of supervisors for 2023. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

The meeting was turned over to the Chairman of the Board, supervisor **Russell**.

Supervisor Russell made a motion to appoint **Diane Dolinsky** as Part-Time Secretary/Treasurer at a rate of **\$20.00/hr**. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

Supervisor Russell made a motion to nominate supervisor **Giannetta** for Vice-Chairman of the Board of Supervisors for 2023. Second by Supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to appoint **KBA Engineering** as sewage enforcement officer at a rate of **\$37.00/hr.** SEO alternates and rates **1.Gary Wilding/\$37.00/hr. plus expenses** Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Carl Ferraro** as Township Administrator/ code enforcement officer / zoning officer at a salary of **\$60,000/year.** Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

Supervisor Brenzel made a motion to re-appoint **Richard Fanucci Esq** as solicitor for year 2023 at the rate of compensation of \$1200.00 per month base and the established rate \$125.00 per hour for additional legal services/litigation. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

Supervisor Russell made a motion to re-appoint **KBA Engineering** as Township Engineer at their current established rates of record. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Brenzel made a motion to name **Honesdale National Bank, PLGIT and FNB** as depositories for township funds. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor Giannetta made a motion to appoint **Bob Noldy** as vacancy board chairman. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Russell made a motion to re-affirm road workers and rates of road workers as follows: **Gerald Frazier DPW/Road Crew at a rate of \$23.18/hr.;** **Robert Keith DPW/Road Crew at a rate of \$20.15/hr.;** **John Sheridan DPW /Road Crew at a rate of \$19.31/hr.** Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.

Supervisor Russell made a motion to re-affirm **Stanley Stracham/part time working foreman,** with hours to be determined by the Board, **at a rate of \$24.72/hr.** Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

Supervisor Brenzel made a motion to appoint part time snow plowing/road workers to include **Justin Ezerskis, Michael Burke, Greg Demming, Ed Hlavaty and Jeff Kovacs at a rate of \$16.58/hr.** Part-time plow workers to provide active CDL license to Township office. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor Brenzel made a motion to re-affirm the following positions for the year 2023: Recycling workers **Michelle Ryman and Kathleen Arzie** at a rate of **\$14.42/hr.** Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Supervisor Russell made a motion to re-affirm the part time positions of **Dan Halloran/part time grounds maintenance/road crew at a rate of \$14.42/hr and Amanda Sicovitch/Civic Center and Pavilion maintenance at a rate of \$14.42/hr.** Seconded by supervisor Giannetta. Voted aye, aye, aye. Motion carried.

Supervisor Brenzel made a motion to set the payroll schedule for all departments from midnight Sunday to midnight Saturday with money to be distributed every Wednesday by direct deposit. Supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to name all three supervisors as "working supervisors" to perform any such duties as may be required of or performed by the road crew and pertaining to the overall maintenance of Township roads and facilities with the approval of the supervisor in charge of roads/roadmaster at the hourly rate set by the Board of Auditors for 2023. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by Supervisor Giannetta to set the Treasurer's Bond at \$300,000.00. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by Supervisor Giannetta to set the Administrator's / Assistant Treasurer's Bond at \$300,000.00. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to re-appoint **George Keen** to a five year term to fill the vacancy on the sewer authority. Second by supervisor Russell. Vote aye, aye. Motion carried.

A motion was made by supervisor Russell to re-appoint **Naomi Johnson** to a five year term on the Zoning Hearing Board. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Dan Nestlehut** as an alternate for the Zoning Hearing Board. Seconded by supervisor Brenzel. Voted aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Pat Kasper** to a four year term on the Planning Commission. Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to set the vacation schedule for the full time non-uniformed employees working 40 hours per week at 5 days after working six months. Thereafter one additional day will be added the following January for each full year worked with a maximum of 15 days for new employees, 20 days for existing or at the discretion of the board. Only 40 hours of Vacation and Comp may be carried over into the next fiscal year. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to set the 2023 meeting time and date at **7:00pm on the 3rd Tuesday of each month** with a **work session at 6:00 PM** as needed. Changes to be duly advertised as required. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to set the mileage rate per IRS recommendations currently at **\$0.655 per mile**. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint supervisor **Brenzel** as supervisor in charge of parks and recreation. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint supervisor **Brenzel** as supervisor in charge of the police department. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint supervisor **Giannetta** as supervisor in charge of the roads/DPW. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to appoint supervisor **Russell** as supervisor in charge of Planning and Zoning. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to set the holiday schedule for full time non-uniformed employees as follows: ½ day New Years Eve, New Years Day; Good Friday; Memorial Day; Fourth of July; Labor Day, Columbus Day, Thanksgiving Day; Friday after Thanksgiving, ½ day Christmas Eve, and Christmas Day. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to continue the employee health benefits policy for full-time township employees working 40 hours per week, 52 weeks a year, with an employee contribution of **15% of the premium** cost for each employee. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to continue the current \$1500.00/per year buyout option for employees who are eligible to receive health benefits but decline them. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Giannetta to authorize all three supervisors, the Secretary/Treasurer and the Twp. Administrator to attend the Association of Township Supervisors convention and designate supervisor Brenzel as the voting delegate and further to make the township solicitor and the township engineer eligible to attend at their own expense. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint all three supervisors (**Brenzel, Russell & Giannetta**) as representatives to the Lackawanna Council of Governments and the Abington Council of Governments. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to authorize the Secretary/Treasurer to pay as received all utility bills, insurance bills, and pre-approved expenditures. Second by supervisor Brenzel. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Diane Dolinsky** as Scott Township Recycling Coordinator. Second by Supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Michael Ciuccoli** as Scott Township Representative to the L.C. Wage Tax Collection Authority. Second by Supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion was made by Supervisor Russell to appoint **Carl Ferraro** as Scott Township Alternate Representative to the L.C. Wage Tax Collection Authority. Second by Supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion was made by supervisor Russell to appoint **Jared Ganz** as open records officer for the police department, and **Carl Ferraro** as open records officer for all other township records. Second by supervisor Giannetta. Vote aye, aye, aye. Motion carried.

A motion to was made by supervisor Russell to approve Resolution 2023-01-01 suspending the 1 mil EMT property tax for tax year 2023 and until further notice by the Board of Supervisors. Seconded by supervisor Giannetta. Voted aye, aye, aye. Motion carried.

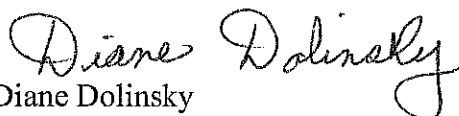
**Supervisor reports/comments:**

1. Giannetta – Explained resolution 2023-01-01. Said this is his 18<sup>th</sup> reorganization meeting, he is enjoying it. Supervisor Giannetta said we had an excellent year and looks forward to 2023.
2. Brenzel - Said he has an awesome team and wanted to thank his team for all the work they did on the new garage; he didn't do it alone. There are no loans and we don't owe anybody anything. He is thinking maybe we should look for a grant writer to recoup some of our money. Supervisor Brenzel thanked everyone for making 2022 a great year.
3. Russell – Thanked both Supervisor Giannetta and Brenzel for their work. He couldn't agree more to what they said. Supervisor Russell said we have a guest here from DCED. He introduced Lisa Burns, who is from Scott Township. Lisa said she has been working for the state since October. She is right in our backyard and there is a lot she can do for us.

Prior to adjourning **Rose Knick** said she wanted to mention that there is a dangerous situation at the intersection of 347 and the end of Grandview. Regarding the shooting range, it is a residential area and the constant shooting is harassment.

A motion was made to adjourn the meeting by supervisor Giannetta at **7:24 pm**. Second by supervisor Russell. Vote aye, aye, aye. Motion carried.

Respectfully submitted,

  
Diane Dolinsky  
Secretary/Treasurer



# Incident Breakdown By Month Report

Print Date/Time: 01/17/2023 14:45  
 Login ID: rapochf4  
 Year: 2023

Scott Township Police Dept  
 ORI Number: PA0352700  
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Abandoned	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
ACC	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0
ACCI	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0
ALS Incident	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	100.0
Animal Incident	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	100.0
Assist Motorist	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	100.0
Automatic Fire	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
BLDC	51	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	51	100.0
BLS Priority	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0
Burglary	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Call by Phone	20	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20	100.0
Criminal Mischief	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	100.0
Dead on Arrival	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Disorderly	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Dog Complaint	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0
Domestic	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0
Emotionally/Mental	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Escort	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Highway/Road	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	100.0
Identity Theft	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Intrusion Alarm	7	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	100.0
Investigation of	9	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9	100.0
Lost/Recovered	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Other unspecified	17	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17	100.0
Person with	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0
Police Assistance	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0

# Incident Breakdown By Month Report

Print Date/Time: 01/17/2023 14:45  
 Login ID: rapoch14  
 Year: 2023

Scott Township Police Dept  
 ORI Number: PA0352700  
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Special Duty	6	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	0.0
Suspicious Person	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Suspicious Vehicle	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Theft	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Traffic Stop	14	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14	0.0
Transport of	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Warrant Service	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Welfare Check	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
<b>Total:</b>	<b>172</b>	<b>100.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>172</b>	<b>0.0</b>

SCOTT TOWNSHIP PLANNING COMMISSION  
MEETING MINUTES  
OCTOBER 5, 2022

The meeting was called to order at 7:13 on Wednesday, October 5, 2022. The Pledge of Allegiance was recited and attendance was taken. Present: William Kaiser, Sal Maiolatesi, Brian Grippi, Walter Peregrim and Pat Kasper. Also present was Carl Ferraro, Code Enforcement Officer.

The minutes for the meeting of August 3, 2022 were reviewed. A motion to accept was made by Mr. Maiolatesi and seconded by Mr. Peregrim. All in favor, approved as presented.

The Russen/Bifano Minor Subdivision was presented and reviewed. A motion was made to approve the subdivision as presented by Mr. Maiolatesi and seconded by Mr. Grippi. All in favor, motion passed.

A motion to adjourn the meeting was made by Mr. Peregrim and seconded by Mr. Maiolatesi. All in favor.

Meeting adjourned at 7:37.

Minutes submitted by Pat Kasper, Secretary

# Code Enforcement Officer's Report

January

This report is for the period from December 19 to January 16 2023  
On-going and completed projects include:

**Variiances:** (0)

In Process: (0)

**Investigation:**

- |                            |                                |
|----------------------------|--------------------------------|
| 1. Illegal business. (0)   | 6. No Zoning. Permit. (0)      |
| 2. Junk on premises. (2)   | 7. HOP/Pavecut Permit. (10)    |
| 3. Hazardous Structure (1) | 8. Road Const. (0)             |
| 4. Illegal Signs. (0)      | 9. Burning. (0)                |
| 5. False Alarms (0)        | 10. Fire Insurance Escrow. (1) |

**Permits:**

- |                                |                             |
|--------------------------------|-----------------------------|
| 1. Zoning/building Issued. (5) | 4. HOP/Pavecuts Issued. (0) |
| 2. Demo. (0)                   |                             |
| 3. Cell Towers Issued. (0)     | 5. Road Const. Issued. (0)  |

**Pre-construction Inspections:**

1. Completed. (5)

**Certificate of Use Inspections:**

1. Completed and issued. (4)



Carl S. Ferraro  
Code Enforcement/Zoning Officer

**Scott Township**  
**Expenses by Vendor Detail**  
 December 20, 2022 through January 16, 2023

Type	Date	Num	Memo	Account	Original Amount	Paid Amount
<b>AFG Pension Administration</b>						
Check	12/21/2022	4595	NUF Pension Plan/A...	400.31 · Professional ...	287.40	287.40
Total AFG Pension Administration						287.40
<b>All Traffic Solutions Inc.</b>						
Check	12/21/2022	4594	4 LEP Batteries	410.24 · Operating su...	568.00	568.00
Total All Traffic Solutions Inc.						568.00
<b>Allied Administrators for Delta Dental</b>						
Check	01/10/2023	4607	Bassani-Davitt-Fresc...	410.35 · Police med/lif...	339.03	339.03
Check	01/10/2023	4607	Ferraro / dental Feb ...	414.19 · Zon/admin m...	52.88	52.88
Check	01/10/2023	4607	Frazier, GW-Keith-S...	430.35 · Rd crew medi...	157.21	157.21
Total Allied Administrators for Delta Dental						549.12
<b>American Rock Salt Co.</b>						
Check	01/10/2023	4606	Salt / 91.61 tons #07...	432 · Anti-skid	6,767.23	6,767.23
Check	01/10/2023	4606	Salt / 91.99 tons #07...	432 · Anti-skid	6,795.30	6,795.30
Total American Rock Salt Co.						13,562.53
<b>Brenzel (B) Construction</b>						
Check	01/10/2023	4608	Bathroom & tool roo...	436.05 · New Garage ...	1,600.00	1,600.00
Total Brenzel (B) Construction						1,600.00
<b>CashFlow LEASE</b>						
Check	12/31/2022	ACH	payment Ford Tauru...	471.45 · Capital Purch...	786.56	786.56
Check	12/31/2022	ACH	payment Ford F-550...	471.45 · Capital Purch...	1,063.00	1,063.00
Total CashFlow LEASE						1,849.56
<b>Cintas</b>						
Check	01/10/2023	4611	#5136957544 / office	400.21 · Office supplies	40.26	40.26
Check	01/10/2023	4611	#5136957544 / servi...	489.50 · Contributions	13.46	13.46
Check	01/10/2023	4611	#5136957544 / road	430.24 · Rdcrew suppl...	75.00	75.00
Check	01/10/2023	4611	#5136957544 / police	410.21 · Police office s...	226.44	226.44
Total Cintas						355.16
<b>Comcast Business</b>						
Check	12/21/2022	4596	Account # 89931147...	430.32 · Rd phones/co...	256.77	256.77
Check	12/21/2022	4596	Account # 89931147...	400.32 · Phone charges	458.88	458.88
Total Comcast Business						715.65
<b>COMCAST.</b>						
Check	01/10/2023	4610	Inv 161909429	400.32 · Phone charges	333.36	333.36
Total COMCAST.						333.36
<b>Community First National Bank</b>						
Check	01/10/2023	4609	2021 Ford SUV Polic...	471.51 · 2021 Explorer...	16,950.71	16,950.71
Total Community First National Bank						16,950.71
<b>Curtis Plumbing Heating Electric</b>						
Check	12/21/2022	4597	Repair heat (bad wir...	409.25 · CC repair	150.00	150.00
Total Curtis Plumbing Heating Electric						150.00
<b>Curtis Plumbing Heating Electric</b>						
Check	12/27/2022	4601	New Garage Boiler	436.05 · New Garage ...	4,300.00	4,300.00
Total Curtis Plumbing Heating Electric						4,300.00

**Scott Township**  
**Expenses by Vendor Detail**  
 December 20, 2022 through January 16, 2023

Type	Date	Num	Memo	Account	Original Amount	Paid Amount
<b>Danny's Car Spa.</b>						
Check	01/10/2023	4612	4 car washes - Nove...	410.33 · Police gas/oil/...	24.00	24.00
Check	01/10/2023	4612	3 car washes - Dece...	410.33 · Police gas/oil/...	18.00	18.00
Total Danny's Car Spa.						42.00
<b>DGK Insurance</b>						
Check	01/10/2023	4613	Policy B1211640 / b...	400.35 · Municipal ins	400.00	400.00
Total DGK Insurance						400.00
<b>GFL Environmental</b>						
Check	01/10/2023	4615	Trash pick up Januar...	409.36 · Utilities	252.92	252.92
Total GFL Environmental						252.92
<b>Glen Summit Springs</b>						
Check	01/10/2023	4616	bottled water	400.24 · Gen Gov Ope...	75.75	75.75
Total Glen Summit Springs						75.75
<b>Greenfield Power Equip Clothing</b>						
Check	01/10/2023	4636	boots & insoles (W K...	410.44 · Police unifor...	185.99	185.99
Total Greenfield Power Equip Clothing						185.99
<b>Highmark Blue Shield</b>						
Check	12/29/2022	ACH	Frescoln/Ganz/Kosc...	410.35 · Police med/lif...	8,795.83	8,795.83
Check	12/29/2022	ACH	Wicks - Jan 2023	405.19 · Sec.- Treas./ ...	12.31	12.31
Check	12/29/2022	ACH	Frazier/Keith/Sherida...	430.35 · Rd crew medi...	4,311.49	4,311.49
Total Highmark Blue Shield						13,119.63
<b>Highmark HRA payment</b>						
Check	12/29/2022		Jared Ganz - 8-24/25...	410.35 · Police med/lif...	1,750.00	1,750.00
Check	12/29/2022		Wayne Kosch - 8-24-...	410.35 · Police med/lif...	56.27	56.27
Check	01/10/2023		F Rapoch - 11-15-20...	410.35 · Police med/lif...	22.34	22.34
Total Highmark HRA payment						1,828.61
<b>J's Business Systems Inc.</b>						
Check	01/10/2023	4617	office copier	410.21 · Police office s...	37.69	37.69
Total J's Business Systems Inc.						37.69
<b>Jared Ganz.</b>						
Check	01/10/2023	4614	Cell phone - Decemb...	410.44 · Police unifor...	41.10	41.10
Total Jared Ganz.						41.10
<b>Justus Fire Company</b>						
Check	12/30/2022	4602	Fire Tax December 2...	411.43 · Fire dept tax ...	41,875.91	41,875.91
Check	12/30/2022	4604	LST from 1-1-22 thro...	411.43 · Fire dept tax ...	29,473.65	29,473.65
Total Justus Fire Company						71,349.56
<b>Justus Home and Garden</b>						
Check	01/10/2023	4619	nipples / couplings #...	436.05 · New Garage ...	23.05	23.05
Check	01/10/2023	4619	plumber & handle #1...	436.05 · New Garage ...	25.65	25.65
Check	01/10/2023	4619	shop towel / rain x #1...	436.05 · New Garage ...	23.85	23.85
Check	01/10/2023	4619	joe pellets #144575	438.00 · Road material	138.72	138.72
Check	01/10/2023	4619	infra heater & wiper ...	409.25 · CC repair	149.73	149.73
Check	01/10/2023	4619	outlet & box cover #1...	436.05 · New Garage ...	7.01	7.01
Check	01/10/2023	4619	rain x #144605	410.21 · Police office s...	20.32	20.32
Check	01/10/2023	4619	roll towels #144615	409.24 · Bldg supplies	485.94	485.94
Check	01/10/2023	4619	nuts, bolts #144385	409.25 · CC repair	17.97	17.97
Total Justus Home and Garden						892.24

**Scott Township**  
**Expenses by Vendor Detail**  
 December 20, 2022 through January 16, 2023

Type	Date	Num	Memo	Account	Original Amount	Paid Amount
<b>Kanuik Oil Company</b>						
Check	01/10/2023	4620	117.9 gallons heatin...	409.49 · Heating oil	427.86	427.86
Total Kanuik Oil Company						427.86
<b>Lenox Propane</b>						
Check	01/10/2023	4621	108 gallons propane	409.36 · Utilities	208.04	208.04
Total Lenox Propane						208.04
<b>Pennsylvania American Water</b>						
Check	01/10/2023	4627	1024-220025932627	454.36 · Park utilities	273.66	273.66
Total Pennsylvania American Water						273.66
<b>Powell's Sales &amp; Service</b>						
Check	01/10/2023	4623	rubber straps #106225	430.24 · Rdcrew suppl...	128.24	128.24
Check	01/10/2023	4623	orange blade guide k...	430.24 · Rdcrew suppl...	30.18	30.18
Total Powell's Sales & Service						158.42
<b>PP&amp;L</b>						
Check	01/10/2023	4625	62650-48008	454.36 · Park utilities	65.55	65.55
Check	01/10/2023	4625	96051-18008	430.36 · Rd shed utilities	29.24	29.24
Check	01/10/2023	4625	53831-24002	409.36 · Utilities		
Check	01/10/2023	4625	62850-48004	454.36 · Park utilities	25.17	25.17
Check	01/10/2023	4625	00291-12007	454.36 · Park utilities	298.99	298.99
Check	01/10/2023	4625	60251-18009	454.36 · Park utilities	28.87	28.87
Check	01/10/2023	4625	94217-27003	454.36 · Park utilities	63.38	63.38
Check	01/10/2023	4625	19401-69005	454.36 · Park utilities	283.51	283.51
Check	01/10/2023	4625	46359-72015	454.36 · Park utilities	131.52	131.52
Check	01/10/2023	4625	88214-09007	454.36 · Park utilities		
Total PP&L						926.23
<b>PP&amp;L Electric Utilities</b>						
Check	01/10/2023	4626	95701-70007 / L	433.37 · Traffic signal ...	625.66	625.66
Check	01/10/2023	4626	44431-16018 / L	433.37 · Traffic signal ...		
Check	01/10/2023	4626	62450-48002 / T	433.37 · Traffic signal ...	26.64	26.64
Check	01/10/2023	4626	35175-32001 / T	433.37 · Traffic signal ...	27.47	27.47
Check	01/10/2023	4626	97848-01000 / L	433.37 · Traffic signal ...	27.91	27.91
Check	01/10/2023	4626	97151-12001 / L	433.37 · Traffic signal ...		
Total PP&L Electric Utilities						707.68
<b>PSATS</b>						
Check	01/10/2023	4624	PSATS dues for Atto...	400.42 · Dues/subscri...	260.00	260.00
Check	01/10/2023	4624	PSATS dues for Sco...	400.42 · Dues/subscri...	1,439.00	1,439.00
Total PSATS						1,699.00
<b>Quill Corp</b>						
Check	01/10/2023	4628	sharpie gel set #296...	400.21 · Office supplies	19.99	19.99
Check	01/10/2023	4628	credit for sharpie gel ...	400.21 · Office supplies	-19.99	-19.99
Check	01/10/2023	4628	copy paper, ink, rece...	400.21 · Office supplies	211.95	211.95
Total Quill Corp						211.95
<b>Reeves Rent-a-John, Inc.</b>						
Check	01/10/2023	4629	toilet rental / Justus ...	454.38 · Toilet rental	192.00	192.00
Total Reeves Rent-a-John, Inc.						192.00
<b>Richard Fanucci</b>						
Check	12/21/2022	4593	Retainer - December...	404.14 · Solicitor wages	1,200.00	1,200.00
Total Richard Fanucci						1,200.00

**Scott Township**  
**Expenses by Vendor Detail**  
**December 20, 2022 through January 16, 2023**

Type	Date	Num	Memo	Account	Original Amount	Paid Amount
<b>Richard Naniewicz Trucking</b>						
Check	01/10/2023	4622	Hauling 279.99 ton A...	438.00 · Road material	1,959.93	1,959.93
Total Richard Naniewicz Trucking						1,959.93
<b>Scott Hose Company</b>						
Check	12/30/2022	4603	Fire Tax - December...	411.43 · Fire dept tax ...	41,875.91	41,875.91
Check	12/30/2022	4605	LST Tax - January 1,...	411.43 · Fire dept tax ...	29,473.65	29,473.65
Total Scott Hose Company						71,349.56
<b>Scott Township Sewer and Water Authority</b>						
Deposit	01/12/2023	5972	Sewer Authority - offi...	367.51 · Office Rental	-474.00	-474.00
Total Scott Township Sewer and Water Authority						-474.00
<b>Scranton Times</b>						
Check	01/10/2023	4630	advertise re-org 1-3 ...	400.34 · Advertisemen...	115.16	115.16
Total Scranton Times						115.16
<b>Standard Insurance Company</b>						
Check	12/21/2022	4599	Life/STD	410.35 · Police med/lif...	716.50	716.50
Check	12/21/2022	4599	Life/STD	430.35 · Rd crew medi...	188.40	188.40
Check	12/21/2022	4599	Life/STD	414.19 · Zon/admin m...	67.00	67.00
Total Standard Insurance Company						971.90
<b>State Workers Insurance Fund</b>						
Check	12/21/2022	4598	Dive Rescue . 12-31-...	400.35 · Municipal ins	2,532.00	2,532.00
Total State Workers Insurance Fund						2,532.00
<b>UGI Penn Natural Gas, Inc.</b>						
Check	01/10/2023	4631	Account 411007267...	409.36 · Utilities	2,112.82	2,112.82
Total UGI Penn Natural Gas, Inc.						2,112.82
<b>USDA Rural Development.</b>						
Check	01/14/2023	ACH	USDA paving loan/,...	471.50 · USDA Paving...	6,586.00	6,586.00
Total USDA Rural Development.						6,586.00
<b>Verizon</b>						
Check	01/15/2023	ACH	570-254-6034 (eleva...	400.32 · Phone charges	34.59	34.59
Total Verizon						34.59
<b>Verizon Business</b>						
Check	12/21/2022	4600	Mobile broadband in ...	400.32 · Phone charges	200.05	200.05
Check	01/10/2023	4635	Mobile broadband in ...	400.32 · Phone charges	76.02	76.02
Total Verizon Business						276.07
<b>VISA</b>						
Check	01/10/2023	4632	When I Work	410.21 · Police office s...	21.07	21.07
Total VISA						21.07
<b>Vladika Insurance Agency</b>						
Check	01/10/2023	4633	Real Estate Tax Coll...	403.35 · Tax collector ...	262.00	262.00
Total Vladika Insurance Agency						262.00



**Scott Township**  
**Expenses by Vendor Detail**  
 December 20, 2022 through January 16, 2023

Type	Date	Num	Memo	Account	Original Amount	Paid Amount
<b>WEX Bank</b>						
Check	01/10/2023	4634	fuel/police	410.33 · Police gas/oil/...	1,566.88	1,566.88
Check	01/10/2023	4634	fuel/road	438.33 · Rd gas/oil/mil...	4,030.55	4,030.55
Check	01/10/2023	4634	fuel/zoning	414.33 · Plan/zon mille...	25.33	25.33
Total WEX Bank						5,622.76
<b>TOTAL</b>						<b>226,821.68</b>

**Scott Township**  
**Balance Sheet**  
As of January 16, 2023

Jan 16, 23

**ASSETS**

## Current Assets

## Checking/Savings

100.2 · PLGIT GF	18,560.14
100.3 · HNB Fire Tax Account	1,394.12
102.0 · HNB ARA Account	125,520.08
103.0 · HNB General Fund	128,536.84
105.1 · HNB Payroll	30,992.85
105.2 · PLGIT Payroll	589.96
106.8 · FNB Public Funds Money Mkt.	99,928.38
106.9 · FNB Preferred Interest Checking	3,901.48
107.1 · HNB Sinking Fund	8,008.03
107.5 · HRA	1,743.39
108.0 · Home Rehab program Fund	20,339.71
108.3 · CDBG Fund Dist. Acct.	777.93
108.5 · UCC Building Permit Fund	41,020.39
110.0 · Cash Account	100.99

Total Checking/Savings 481,414.29

Total Current Assets 481,414.29

**TOTAL ASSETS 481,414.29**

**LIABILITIES & EQUITY**

## Liabilities

## Current Liabilities

## Other Current Liabilities

## 200 · Payroll Liabilities

210 · Federal Withholding Tax	569.77
211.01 · Soc Sec Employee	-379.90
211.02 · Soc Sec Company	-413.77
212 · Wage tax	2,429.07
213.01 · Medicare employee	-23.36
213.02 · Medicare company	-16.04
214.01 · Non-uniform pension	-325.76
214.02 · Non-uniform pension company	-106.39
214.03 · Uniformed Pension-Employee	892.98
217 · PA withholding	3,675.48
218 · Union dues	-34.57
219 · EMS/LST Tax	219.00
222 · Pa UC company	1,640.95
200 · Payroll Liabilities - Other	10,850.14

Total 200 · Payroll Liabilities 18,977.60

221.00 · PA UC Fund -123.79

Total Other Current Liabilities 18,853.81

Total Current Liabilities 18,853.81

Total Liabilities 18,853.81

## Equity

3000 · Opening Bal Equity	77,412.07
3900 · Retained Earnings	443,524.55
Net Income	-58,376.14

Total Equity 462,560.48

**TOTAL LIABILITIES & EQUITY 481,414.29**

01/17/23

Scott Township State Fund  
Balance Sheet  
As of January 16, 2023

	<u>Jan 16, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100.1 · PLGIT State Fund	1,627.70
103.0 · HNB State Fund	24,917.56
	<u>26,545.26</u>
<b>Total Checking/Savings</b>	<u>26,545.26</u>
<b>Total Current Assets</b>	<u>26,545.26</u>
<b>TOTAL ASSETS</b>	<u><u>26,545.26</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
270 · Opening Bal Equity	3,343.61
3900 · Retained Earnings	23,201.65
	<u>26,545.26</u>
<b>Total Equity</b>	<u>26,545.26</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>26,545.26</u></u>

