

**SCOTT TOWNSHIP  
BOARD of SUPERVISORS  
BUSINESS MEETING MINUTES  
March 19, 2019 – 7:00 pm.**

**Business Meeting**

**I Meeting called to order**

The Scott Township Board of Supervisors held their monthly business meeting on March 19, 2019 at 7:10 pm at the Joe Terry Civic Center, 1038 Montdale Road, Scott Township, PA 18447. The meeting was opened with the Pledge of Allegiance by Supervisor Giannetta. In attendance were Supervisors Giannetta, Noldy and Russell. Guests in attendance were Atty. Richard Fanucci, Carl Ferraro and Diane Dolinsky.

**II Zoning – Novitsky Lot Line Change** – Carl distributed updated drawings showing the lot line changes to Supervisors Giannetta, Noldy and Russel for review. A copy was also given to Atty. Fanucci.

**IIIB Katelyn English – Lackawanna County Representative**

Katelyn shared upcoming events that are available in Lackawanna County.

**III Public Comment**

Rose Knick – Asked why the Vendor Detail was not included with the minutes, only a summary.

**IV Approval of Minutes**

A motion was made by Supervisor Giannetta to approve the Board of Supervisors Business Meeting of February 19, 2019, seconded by Supervisor Russell. Voted aye, aye, aye. Motion carried.

**V Committee/Authority Reports**

**A. Police – Report attached**

**B. Roads** –Stanley reported that they have been filling potholes and muddy spots. They have stone on hand. Reported that the new truck is running good. Oil was used on the roads last year and worked out great. Supervisor Giannetta would like to use it again this year. Five Star put new gaskets on the injection line of the grader at no cost, grader under warranty. Stanley would also like to start moving the old Salt Shed. Supervisor Russell asked when the shed will be moved, +Stanley said hopefully next week. Stanley thanked the road crew for doing a great job in his absence.

**C. Parks & Recreation – No report**

**D. Planning Commission –Report attached**

**E. Zoning Officer – Report attached**

**VI Administrative Reports**

**A. Secretary / Treasurer**

**1. Financial Reports – attached**

**2. Presentation of Bills – attached**

**B. Supervisors**

**1. Michael Giannetta**

- Reminded everyone about the Seedling sale and how great the trees are.
- Talked about the grader having a bad piston in the engine and had to be rebuilt, now it is like new and should last the next 20 years.
- Noted that there was a public hearing held Monday night (March 18) on the needs assessment block grant this year. A list of roads will be surveyed to see if they qualify. Grant money will be used for low to moderate income families.
- Carl mentioned the elevator pre bid was done this morning. The elevator will be located in the last Scout Room and include a foyer with glass doors, new ceiling and new carpeting. Part of the project will be to level part of the floor downstairs.



2. **Steven Russell**

- Asked what price was quoted by Scroggs for revamping the trailer for recycling. Carl noted it was around \$2,000.

3. **Robert Noldy – No report**

C. **Solicitor**

**Richard Fanucci**

- Stated that the CDBG cooperation agreement is all in order, reviewed and approved.

**VII Correspondence** - previously distributed to appropriate parties.

**VIII Motions**

1. To pay April payroll. Motion by supervisor Giannetta. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
2. To pay General Fund and State Fund bills as presented. Motion by supervisor Russell. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
3. To approve financial reports as presented. Motion by supervisor Giannetta. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
4. To approve the Novitsky lot line adjustment/combination. There was no public comment. Motion by supervisor Giannetta. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried.
5. To approve Resolution #2019-03-01 authorizing the cooperation agreement between Lackawanna County and Scott Township for administration of the CDBG funds for FY 2019. Motion by supervisor Giannetta. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
6. To set the date for the 2019 Spring clean-up as Friday, May 10, 2019 from 8:00 am to 5:00 pm and Saturday, May 11, 2019 from 8:00 am to 3:00 pm. Rates will remain the same as last year for tickets. Motion by supervisor Noldy. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.

**IX. Public comment – general**

- Rose Knick** – Wanted to know if anything was happening with garbage pickup.
- Asked how much money the Township was getting from CDBG and if any money was left from last year.
  - Stated that Township roads were much better than State roads this winter.
  - Asked if the audit report was complete.
  - Wanted to know if there was a change in office hours.
  - Wanted to know when negotiations start with Police.

**Chris Chermak** – He is from Dalton and wanted to introduce himself. He is a Republican running for Lackawanna County Commissioner and would be available after the meeting for questions.

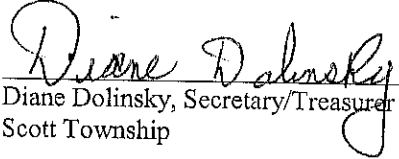
**Paul Konoski** - Said he received a letter on getting his sewer inspected for \$175 using KBA. Asked if Homer Butler can do it since they would not charge for the inspection. He was told the Township is contracted with KBA. He wanted to know if it was put out for bids. Attorney Fanucci said this is a professional service for KBA and therefore exempt from competitive bidding. Supervisor Giannetta thinks the \$175 is high and would like to revisit the fee to get it lowered for the future.



**X. Adjournment**

With no further business at hand a motion to adjourn was made by supervisor Russell. Second by supervisor Noldy. Voted aye, aye, aye. Motion carried and meeting adjourned at 7:55 pm.

Respectfully submitted,

  
\_\_\_\_\_  
Diane Dolinsky, Secretary/Treasurer  
Scott Township



**Code Enforcement Officer's Report**  
**March**

This report is for the period of March 19, 2019 to April 16, 2019  
On-going and completed projects include:

**Variances:** (0)

In Process: (2)

**Investigation:**

- |                            |                                |
|----------------------------|--------------------------------|
| 1. Illegal business. (0)   | 6. No Zoning. Permit. (1)      |
| 2. Junk on premises. (3)   | 7. HOP/Pavecut Permit. (0)     |
| 3. Hazardous Structure (1) | 8. Road Const. (0)             |
| 4. Illegal Signs. (0)      | 9. Burning. (0)                |
| 5. False Alarms (0)        | 10. Fire Insurance Escrow. (0) |

**Permits:**

- |                            |                             |
|----------------------------|-----------------------------|
| 1. Zoning Issued. (2)      | 4. HOP/Pavecuts Issued. (0) |
| 2. Demo. (0)               |                             |
| 3. Cell Towers Issued. (0) | 5. Road Const. Issued. (0)  |

**Pre-construction Inspections:**

1. Completed. (7)

**Certificate of Use Inspections:**

1. Completed and issued. (3)



Carl S. Ferraro  
Code Enforcement/Zoning Officer





Zoni ermit Log

Date	Permit	Name	Tax Map Number	Address	Type	Project Value	Permit Fee	UCC Permit Fee	State Training Fee
4/2/2019	04-03-19	Jones	6102010016	Stracham Rd	Barn	44,000.00	\$218.00	xx	xx
4/8/2019	05-04-19	Suda	51010100401	239 Menning	pool	38,000.00	\$202.00	\$500.60	4.50
4/10/2019	06-04-19	Howanski	9201020016	Howanski	Hvac	19,000.00	xx	\$100.00	4.50



# Incident Breakdown By Month Report

Scott Township Police Dept  
ORI Number: PA0352700  
Incident Type: All

Print Date/Time: 04/16/2019 10:13  
Login ID: ganzj2  
Year: 2019

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Abandoned	2	66.7	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	0.0
ALS Incident	8	28.6	7	25.0	10	35.7	3	10.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	28	0.0
Animal Incident	0	0.0	0	0.0	0	0.0	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5	0.0
Assault	0	0.0	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	0.0
Assist Motorist	6	20.0	7	23.3	15	50.0	2	6.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	30	0.0
Automatic Fire	1	25.0	1	25.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	0.0
BLS Priority	2	25.0	2	25.0	1	12.5	3	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8	0.0
Brush Fire	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Burglary	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Call by Phone	40	37.4	21	19.6	28	26.2	18	16.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	107	0.0
Carbon Monoxide	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5	0.0
Criminal Mischief	1	20.0	1	20.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Dead on Arrival	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	0.0
Disorderly	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14	0.0
Dog Complaint	1	7.1	5	35.7	2	14.3	6	42.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5	0.0
Domestic	2	40.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Driving under	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.0
Drugs	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Emotionally/Mental	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Escort	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	0.0
Fight	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	0.0
Fraud	2	28.6	3	42.9	1	14.3	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	0.0
Harrasment	2	28.6	2	28.6	1	14.3	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.0
Hazardous	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	0.0
Hearing/Court	2	33.3	4	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12	0.0
Highway/Road	4	33.3	3	25.0	3	25.0	2	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12	0.0



# Incident Breakdown By Month Report

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Print Date/Time: 04/16/2019 10:13  
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Year: 2019

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals			
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Holdup/Robbery	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Intrusion Alarm	7	33.3	3	14.3	7	33.3	4	19.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	21	
Investigation of	14	32.6	11	25.6	14	32.6	4	9.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	43	
Juvenile	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Landlord/Tenant	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Littering	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Lockout	2	25.0	2	25.0	3	37.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8	
Lost/Recovered	1	33.3	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	
Missing Person	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Motor Vehicle	19	40.4	8	17.0	18	38.3	2	4.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	47	
Motor Vehicle	2	14.3	1	7.1	6	42.9	5	35.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14	
Neighbor Dispute	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Non-Structure Fire	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Nuisance	1	25.0	0	0.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	
Ordinance	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Other unspecified	21	22.3	38	40.4	28	29.8	7	7.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	94	
Parking Complaint	2	28.6	1	14.3	3	42.9	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	
Person with	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	
Police Assistance	3	42.9	3	42.9	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	
Police Information	3	75.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	
Protection from	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	
Shooting	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	441	
Special Duty	101	22.9	153	34.7	141	32.0	46	10.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	441	
Stolen Registration	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	
Stolen Vehicle	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	
Structure Fire	4	50.0	1	12.5	1	12.5	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8	



# Incident Breakdown By Month Report

Print Date/Time: 04/16/2019 10:13  
 Login ID: ganzj2  
 Year: 2019

Scott Township Police Dept  
 ORI Number: PA0352700  
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals		
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%			
Suicide/Attempt	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Suspicious Person	2	22.2	1	11.1	5	55.6	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Suspicious Vehicle	8	33.3	3	12.5	11	45.8	2	8.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	24
Theft	1	25.0	1	25.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Threats/Non-Traffic Control	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Traffic Stop	11	14.1	21	26.9	28	35.9	18	23.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Transport of	3	37.5	1	12.5	4	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	78
Trespassing	2	50.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Vagrant Vehicle	2	33.3	3	50.0	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Warrant Service	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Water Main/Pipe	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Water Main/Pipe	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Welfare Check	9	45.0	2	10.0	6	30.0	3	15.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Wire Down	1	11.1	1	11.1	5	55.6	2	22.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
<b>Total:</b>	<b>305</b>	<b>26.4</b>	<b>324</b>	<b>28.1</b>	<b>370</b>	<b>32.1</b>	<b>155</b>	<b>13.4</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>1154</b>





SCOTT TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING MINUTES  
APRIL 2, 2019

Meeting was called to order at 7:10 on Tuesday, April 2, 2019. The Pledge of Allegiance was recited and roll call taken. Present: William Kaiser, Robert Sakosky, Walter Peregrim and Pat Kasper. Also present was Carl Ferraro, the Code Enforcement Officer.

The minutes of the Meeting from February 5, 2019 were reviewed and approved. A motion to accept the minutes was made by Mr. Peregrim and seconded by Mr. Sakosky. All in favor.

Public Comment: none at this time.

The first order of business was to discuss the Seokoh Preliminary Submission for land development. Mr. Casey Cawley, Project Manager from Reilly Associates, presented information regarding the combining of lots, the two phases of buildings proposed, parking spaces, retention basins, run-off requirements and possible preservation of trees. All prior conditions are being met and the preliminary plan for a ninety day timetable was also discussed.

A motion to accept the preliminary submission from Seokoh pending other required approvals and reviews was made by Mr. Peregrim and seconded by Mr. Sakosky. All in favor.

The next item for review was the Pharmacann Conditional use application. Mr. Joseph Stachokus of GPI Engineering and Mr. David Paulaskas of MBRE were in attendance to present detailed information and to answer questions.

A motion was made to recommend that the supervisors approve the Pharmacann conditional use application with the following recommended condition:

1. Pharmacann will provide additional landscape/screening on the side of the Concrete Counter Solution business.

Mr. Peregrim made the motion and Mrs. Kasper seconded it. All in favor.



Public Comment: Ms. Knick asked when the Keystone Opportunity Zone would expire and what is the equivalent dwelling units related to Pharmacann. Mr. Ferraro responded that he will check the date and it is 4units.

A motion to adjourn was made by Mr. Kaiser and seconded by Mr. Sakosky . All in favor.

Meeting adjourned at 8:25 P.M.

Minutes submitted by Pat Kasper, Secretary



Scott Township  
 Balance Sheet  
 As of April 16, 2019

	<u>Apr 16, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100.2 · PLGIT GF	6,379.04
100.3 · HNB Fire Tax Account	3,316.81
103.0 · HNB General Fund	252,748.72
105.1 · HNB Payroll	44,918.48
105.2 · PLGIT Payroll	572.06
106.8 · FNB Public Funds Money Mkt.	203,335.55
106.9 · FNB Preferred Interest Checking	1,409.33
107.1 · HNB Sinking Fund	2,864.57
107.5 · HRA	11,311.81
108.0 · Home Rehab program Fund	20,021.69
108.3 · CDBG Fund Dist. Acct.	765.77
108.5 · UCC Building Permit Fund	39,391.09
110.0 · Cash Account	100.99
Total Checking/Savings	<u>587,135.91</u>
Total Current Assets	<u>587,135.91</u>
<b>TOTAL ASSETS</b>	<u><b>587,135.91</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
200 · Payroll Liabilities	
210 · Federal Withholding Tax	-1,265.62
211.01 · Soc Sec Employee	-1,109.43
211.02 · Soc Sec Company	-1,109.43
212 · Wage tax	2,020.25
213.01 · Medicare employee	-399.30
213.02 · Medicare company	-399.30
214.01 · Non-uniform pension	-221.68
214.02 · Non-uniform pension company	-67.23
214.03 · Uniformed Pension-Employee	476.33
217 · PA withholding	2,277.20
218 · Union dues	-93.69
219 · EMS/LST Tax	197.00
222 · Pa UC company	6,679.80
200 · Payroll Liabilities - Other	2,394.49
Total 200 · Payroll Liabilities	<u>9,379.39</u>
221.00 · PA UC Fund	42.31
Total Other Current Liabilities	<u>9,421.70</u>
Total Current Liabilities	<u>9,421.70</u>
Total Liabilities	<u>9,421.70</u>
Equity	
3000 · Opening Bal Equity	77,412.07
3900 · Retained Earnings	554,959.48
Net Income	-54,657.34
Total Equity	<u>577,714.21</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>587,135.91</b></u>



9:39 AM

04/16/19

Accrual Basis

**Scott Township**  
**Expenses by Vendor Detail**  
 March 19 through April 16, 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>AFG Pension Administration</b>								
Check	03/21/2019	2271	NUF Pension ...	400.31 · Professiona...		103.0 · HNB G...	775.00	775.00
Check	03/21/2019	2271		400.31 · Professiona...		103.0 · HNB G...	775.00	775.00
Check	03/25/2019	2267	NUF Pension ...	400.31 · Professiona...		103.0 · HNB G...	387.40	1,162.40
Check	03/25/2019	2267		400.31 · Professiona...		103.0 · HNB G...	387.40	1,162.40
<b>Total AFG Pension Administration</b>								
							1,162.40	1,162.40
<b>American Rock Salt Co.</b>								
Check	03/21/2019	2269	Inv 0607107	432 · Anti-skid		103.0 · HNB G...	2,465.51	2,465.51
Check	03/21/2019	2269		432 · Anti-skid		103.0 · HNB G...	2,465.51	2,465.51
Check	03/21/2019	2269		432 · Anti-skid		103.0 · HNB G...	2,465.51	2,465.51
<b>Total American Rock Salt Co.</b>								
							2,465.51	2,465.51
<b>Building Inspection Underwriters, Inc.</b>								
Check	04/03/2019		Inv 0100-0120...	413.31 · UCC Code ...		108.5 · UCC B...	350.00	350.00
<b>Total Building Inspection Underwriters, Inc.</b>								
							350.00	350.00
<b>Chamber Choice NCC</b>								
Check	04/11/2019	2297		410.35 · Police med/...		103.0 · HNB G...	125.98	125.98
Check	04/11/2019	2297		430.35 · Rd crew m...		103.0 · HNB G...	251.96	377.94
<b>Total Chamber Choice NCC</b>								
							377.94	377.94
<b>COMCAST.</b>								
Check	03/25/2019	2261	Account # 89...	430.32 · Rd phones/...		103.0 · HNB G...	48.03	48.03
Check	03/25/2019	2261	Account # 89...	400.32 · Phone char...		103.0 · HNB G...	271.53	319.56
<b>Total COMCAST.</b>								
							319.56	319.56
<b>County Waste</b>								
Check	04/09/2019	2293	Waste pick-u...	409.36 · Utilities		103.0 · HNB G...	198.00	198.00
<b>Total County Waste</b>								
							198.00	198.00
<b>Curtis Plumbing Heating Electric</b>								
Check	04/12/2019	2298	Service for sal...	409.37 · Bldg mainfr...		103.0 · HNB G...	2,300.00	2,300.00
<b>Total Curtis Plumbing Heating Electric</b>								
							2,300.00	2,300.00





9:39 AM

04/16/19

Accrual Basis

**Scott Township**  
**Expenses by Vendor Detail**  
 March 19 through April 16, 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Danny's Car Spa.								
Check	04/04/2019	2272	6 each car wa...	410.33 · Police gas/...		103.0 · HNB G...	36.00	36.00
Total Danny's Car Spa.							36.00	36.00
Dave Naniewicz								
Check	03/21/2019	2268	Inv 171058	438.00 · Road mater...		103.0 · HNB G...	1,383.07	1,383.07
Check	04/03/2019	2281	Invoice 171059	438.00 · Road mater...		103.0 · HNB G...	1,981.85	3,364.92
Total Dave Naniewicz							3,364.92	3,364.92
DGK Insurance								
Check	03/25/2019	2262	Inv 400208 / I...	486 · Insurance,cas...		103.0 · HNB G...	1,084.25	1,084.25
Check	03/25/2019	2262	Inv 400209 / I...	486 · Insurance,cas...		103.0 · HNB G...	75.00	1,159.25
Check	03/25/2019	2262	Inv 400205 / I...	486 · Insurance,cas...		103.0 · HNB G...	3,033.25	4,192.50
Check	03/25/2019	2262	Inv 400206 / I...	486 · Insurance,cas...		103.0 · HNB G...	7,036.25	11,228.75
Check	03/25/2019	2262	Inv 400207 / I...	486 · Insurance,cas...		103.0 · HNB G...	3,749.75	14,978.50
Check	03/28/2019	2274	Renewal Blan...	486 · Insurance,cas...		103.0 · HNB G...	250.00	15,228.50
Check	04/11/2019		Comm Packa...	486 · Insurance,cas...		103.0 · HNB G...	1,412.00	16,640.50
Total DGK Insurance							16,640.50	16,640.50
Emergency Services PC								
Check	04/11/2019		ER Visit for W...	489.01 · Miscellaneo...		103.0 · HNB G...	593.00	593.00
Total Emergency Services PC							593.00	593.00
Glen Summit Springs								
Check	04/03/2019	2275	bottled water	400.24 · Gen Gov O...		103.0 · HNB G...	11.55	11.55
Check	04/03/2019	2275	inv# 636396	400.21 · Office supp...		103.0 · HNB G...	11.55	11.55
Total Glen Summit Springs							11.55	11.55



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04/16/19

Accrual Basis

**Scott Township**  
**Expenses by Vendor Detail**  
 March 19 through April 16, 2019

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
<b>Highmark HRA payment</b>								
Check	03/24/2019	ach	Jared Ganz 3/...	410.35 · Police med/...		107.5 · HRA	203.35	203.35
Check	03/24/2019	ach		430.35 · Rd crew m...		107.5 · HRA	203.35	203.35
Check	04/12/2019	ACH	Jared Ganz 4/...	410.35 · Police med/...		107.5 · HRA	269.47	472.82
Check	04/12/2019	ACH		430.35 · Rd crew m...		107.5 · HRA	472.82	472.82
Check	04/12/2019	ACH	Ed Frescoln 4...	410.35 · Police med/...		107.5 · HRA	277.17	749.99
<b>Total Highmark HRA payment</b>								
							749.99	749.99
<b>Hilltop Quarry</b>								
Check	03/25/2019	2263	Invoice 410-1...	432 · Anti-skid		103.0 · HNB G...	2,256.96	2,256.96
Check	04/03/2019	2276	Invoice 410-1...	432 · Anti-skid		103.0 · HNB G...	828.07	3,085.03
Check	04/05/2019	2291	Invoice 410-1...	432 · Anti-skid		103.0 · HNB G...	883.11	3,968.14
<b>Total Hilltop Quarry</b>							3,968.14	3,968.14
<b>J's Business Systems Inc.</b>								
Check	04/03/2019	2277	Inv 57787	400.37 · Office eq m...		103.0 · HNB G...	118.39	118.39
Check	04/03/2019	2277	inv 55629	459.26 · Preschool e...		103.0 · HNB G...	118.39	118.39
Check	04/05/2019	2289	Inv 57995	400.37 · Office eq m...		103.0 · HNB G...	118.39	118.39
Check	04/05/2019	2289	Preschool cop...	459.26 · Preschool e...		103.0 · HNB G...	117.85	236.24
<b>Total J's Business Systems Inc.</b>							236.24	236.24
<b>Jared Ganz.</b>								
Check	03/19/2019	2258	Phone reimb...	410.32 · Police phon...		103.0 · HNB G...	41.10	41.10
<b>Total Jared Ganz.</b>							41.10	41.10
<b>Jeff Cruciani</b>								
Check	04/11/2019	2288	First Aid Train...	410 · Public Safety		103.0 · HNB G...	320.00	320.00
<b>Total Jeff Cruciani</b>							320.00	320.00
<b>Kelleher Tire Service Inc.</b>								
Check	03/25/2019	2264	Ford F550 - 1...	438.33 · Rd gas/oil/...		103.0 · HNB G...	249.95	249.95
<b>Total Kelleher Tire Service Inc.</b>							249.95	249.95



9:39 AM  
04/16/19  
Accrual Basis

**Scott Township**  
**Expenses by Vendor Detail**  
**March 19 through April 16, 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Kwik-N-Easy Conveyor Car Wash</b>								
Check	04/09/2019	2294	Car wash (1)	410.33 · Police gas/...		103.0 · HNB G...	8.00	8.00
Total Kwik-N-Easy Conveyor Car Wash								
<b>Lenox Propane</b>								
Check	04/03/2019	2279	Propane	409.36 · Utilities		103.0 · HNB G...	8.00	8.00
Total Lenox Propane								
<b>Matthew Bender &amp; Co., Inc.</b>								
Check	04/03/2019	2280	PA Crimes C...	410.42 · Police dues...		103.0 · HNB G...	81.39	81.39
Check	04/03/2019	2280	PA Crimes & ...	410.42 · Police dues...		103.0 · HNB G...	81.08	162.47
Check	04/03/2019	2280	PA Vehicles L...	410.42 · Police dues...		103.0 · HNB G...	83.38	245.85
Total Matthew Bender & Co., Inc.								
<b>Michael Ciuccio</b>								
Check	03/20/2019	2260	Walk Off Mats	409.37 · Bldg main/fr...		103.0 · HNB G...	90.00	90.00
Check	03/20/2019	2260	shop towels	409.37 · Bldg main/fr...		103.0 · HNB G...	90.00	90.00
Check	03/20/2019	2260	Walk Off Mats	430.24 · Rdcrew sup...		103.0 · HNB G...	15.00	105.00
Check	04/03/2019	2284	shop towels	409.37 · Bldg main/fr...		103.0 · HNB G...	90.00	195.00
Check	04/03/2019	2284	shop towels	430.24 · Rdcrew sup...		103.0 · HNB G...	15.00	195.00
Total Michael Ciuccio								
<b>Powell's Sales &amp; Service</b>								
Check	03/25/2019	2265	Inv 36386 / sp...	437.00 · Tool/equip r...		103.0 · HNB G...	57.28	210.00
Total Powell's Sales & Service								
<b>PP&amp;L</b>								
Check	04/09/2019	2292	62650-48008	430.36 · Rd shed util...		103.0 · HNB G...	57.28	57.28
Check	04/09/2019	2292	96051-18008	430.36 · Rd shed util...		103.0 · HNB G...	0.00	0.00
Check	04/09/2019	2292	53831-24002	409.36 · Utilities		103.0 · HNB G...	935.92	935.92
Check	04/09/2019	2292	62850-48004	454.36 · Park utilities		103.0 · HNB G...	935.92	935.92
Check	04/09/2019	2292	62650-48008	454.36 · Park utilities		103.0 · HNB G...	935.92	935.92
Check	04/09/2019	2292	60251-18009	454.36 · Park utilities		103.0 · HNB G...	935.92	935.92
Check	04/09/2019	2292	94217-27003	454.36 · Park utilities		103.0 · HNB G...	935.92	935.92
Check	04/09/2019	2292	46359-72006	454.36 · Park utilities		103.0 · HNB G...	935.92	935.92



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04/16/19

Accrual Basis

**Scott Township  
Expenses by Vendor Detail  
March 19 through April 16, 2019**

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Check	04/09/2019	2292	00291-12007	430.36 · Rd shed util...		103.0 · HNB G...		935.92
Check	04/09/2019	2292	46359-72015	454.36 · Park utilities		103.0 · HNB G...		935.92
Check	04/09/2019	2292	19401-69005	454.36 · Park utilities		103.0 · HNB G...	870.93	1,806.85
Total PP&L								
<b>Princeton Analytical Lab.L.L.C</b>								
Check	04/11/2019	2296	Coliform + Pic...	400.31 · Professiona...		103.0 · HNB G...	45.00	45.00
Total Princeton Analytical Lab.L.L.C								
<b>Reeves Rent-a-John, Inc.</b>								
Check	04/03/2019	2282	toilet rental / J...	454.38 · Toilet rental		103.0 · HNB G...	162.75	162.75
Total Reeves Rent-a-John, Inc.								
<b>Richard Fanucci</b>								
Check	03/19/2019	2259	Retainer	404.14 · Solicitor wa...		103.0 · HNB G...	1,200.00	1,200.00
Check	03/19/2019	2259		400.46 · Seminars/...		103.0 · HNB G...	1,200.00	1,200.00
Check	03/19/2019	2259		400.46 · Seminars/...		103.0 · HNB G...	1,200.00	1,200.00
Check	03/19/2019	2259		400.46 · Seminars/...		103.0 · HNB G...	1,200.00	1,200.00
Total Richard Fanucci								
<b>Scranton Times</b>								
Check	04/11/2019		Hearing Notic...	400.34 · Advertisem...		103.0 · HNB G...	146.50	146.50
Check	04/11/2019			400.34 · Advertisem...		103.0 · HNB G...	146.50	146.50
Total Scranton Times								
<b>Stafursky Auto Parts, Inc.</b>								
Check	04/03/2019	2273	Washing solv...	437.00 · Tool/equip r...		103.0 · HNB G...	134.11	134.11
Check	04/03/2019	2273		410.33 · Police gas/...		103.0 · HNB G...	134.11	134.11
Total Stafursky Auto Parts, Inc.								





9:39 AM

04/16/19

Accrual Basis

**Scott Township**  
**Expenses by Vendor Detail**  
**March 19 through April 16, 2019**

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
<b>Standard Insurance Company</b>								
Check	03/21/2019	2270	Life/STD	410.35 · Police med/...		103.0 · HNB G...	606.00	606.00
Check	03/21/2019	2270	Life/STD	430.35 · Rd crew m...		103.0 · HNB G...	198.60	804.60
Check	03/21/2019	2270	Life/STD	414.19 · Zoni/admin ...		103.0 · HNB G...	67.00	871.60
Check	03/21/2019	2270	Life/STD	405.19 · Sec.- Treas...		103.0 · HNB G...	49.70	921.30
Total Standard Insurance Company							921.30	921.30
<b>State Workers Insurance Fund</b>								
Check	04/05/2019	2290	Installment Pr...	400.35 · Municipal ins		103.0 · HNB G...	9,912.00	9,912.00
Check	04/05/2019	2290	Installment As...	400.35 · Municipal ins		103.0 · HNB G...	215.00	10,127.00
Total State Workers Insurance Fund							10,127.00	10,127.00
<b>UGI Penn Natural Gas, Inc.</b>								
Check	03/25/2019	2266	natural gas se...	409.36 · Utilities		103.0 · HNB G...	1,032.29	1,032.29
Total UGI Penn Natural Gas, Inc.							1,032.29	1,032.29
<b>USDA Rural Development.</b>								
Check	04/14/2019	ACH	USDA paving ...	471.50 · USDA Pavi...		105.1 · HNB P...	6,586.00	6,586.00
Total USDA Rural Development.							6,586.00	6,586.00
<b>WEX Bank</b>								
Check	04/03/2019	2283	fuel/police	410.33 · Police gas/...		103.0 · HNB G...	755.63	755.63
Check	04/03/2019	2283	fuel/DPW	438.33 · Rd gas/oil/...		103.0 · HNB G...	1,650.57	2,406.20
Check	04/03/2019	2283	zoning	414.33 · Plan/zon mi...		103.0 · HNB G...	115.40	2,521.60
Total WEX Bank							2,521.60	2,521.60
<b>TOTAL</b>							<b>58,726.43</b>	<b>58,726.43</b>



**Scott Township State Fund**  
**Balance Sheet**  
 As of April 16, 2019

	Apr 16, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100.1 · PLGIT State Fund	760.30
103.0 · HNB State Fund	188,408.23
<b>Total Checking/Savings</b>	<b>189,168.53</b>
<b>Total Current Assets</b>	<b>189,168.53</b>
<b>TOTAL ASSETS</b>	<b>189,168.53</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
270 · Opening Bal Equity	3,343.61
3900 · Retained Earnings	6,422.03
Net Income	179,402.89
<b>Total Equity</b>	<b>189,168.53</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>189,168.53</b>



10:16 AM

04/16/19

Accrual Basis

**Scott Township State Fund  
Expenses by Vendor Detail  
March 19 through April 16, 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
FNB Equipment Finance								
Check	04/05/2019		2015 Internati...	430.74 · Machinery ...		103.0 · HNB St...	27,631.50	27,631.50
Total FNB Equipment Finance								27,631.50
PP&L Inc.								
Check	04/05/2019		32801-67001	434.00 · Street lighting		103.0 · HNB St...		0.00
Check	04/05/2019		35175-32001	433.00 · Traffic Sign...		103.0 · HNB St...		0.00
Check	04/05/2019		97848-01000	433.00 · Traffic Sign...		103.0 · HNB St...		0.00
Check	04/05/2019		97151-12001	433.00 · Traffic Sign...		103.0 · HNB St...		0.00
Check	04/05/2019		62450-48002	433.00 · Traffic Sign...		103.0 · HNB St...		0.00
Check	04/05/2019		95701-70007	434.00 · Street lighting		103.0 · HNB St...	489.05	489.05
Check	04/05/2019		44431-16009	434.00 · Street lighting		103.0 · HNB St...		489.05
Check	04/05/2019		44431-16046	434.00 · Street lighting		103.0 · HNB St...		489.05
Check	04/05/2019		32801-67001	434.00 · Street lighting		103.0 · HNB St...		489.05
Check	04/05/2019		35175-32001	433.00 · Traffic Sign...		103.0 · HNB St...		489.05
Check	04/05/2019		97848-01000	433.00 · Traffic Sign...		103.0 · HNB St...		489.05
Check	04/05/2019		97151-12001	433.00 · Traffic Sign...		103.0 · HNB St...		489.05
Check	04/05/2019		62450-48002	433.00 · Traffic Sign...		103.0 · HNB St...		489.05
Check	04/05/2019		95701-70007	434.00 · Street lighting		103.0 · HNB St...	489.05	978.10
Check	04/05/2019		44431-16009	434.00 · Street lighting		103.0 · HNB St...		978.10
Check	04/05/2019		44431-16046	434.00 · Street lighting		103.0 · HNB St...		978.10
Check	04/11/2019		32801-67001	434.00 · Street lighting		103.0 · HNB St...	29.50	1,007.60
Check	04/11/2019		97848-01000	433.00 · Traffic Sign...		103.0 · HNB St...		1,007.60
Check	04/11/2019		97151-12001	433.00 · Traffic Sign...		103.0 · HNB St...	30.36	1,037.96
Check	04/11/2019		62450-48002	433.00 · Traffic Sign...		103.0 · HNB St...		1,037.96
Check	04/11/2019		95701-70007	434.00 · Street lighting		103.0 · HNB St...	489.05	1,527.01
Check	04/11/2019		44431-16009	434.00 · Street lighting		103.0 · HNB St...		1,527.01
Check	04/11/2019		44431-16046	434.00 · Street lighting		103.0 · HNB St...		1,527.01
Check	04/11/2019		44431-16018	433.00 · Traffic Sign...		103.0 · HNB St...	29.50	1,556.51
Total PP&L Inc.								1,556.51



10:16 AM

04/16/19

Accrual Basis

Scott Township State Fund  
Expenses by Vendor Detail  
March 19 through April 16, 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Scott Township Check	04/15/2019	2102	2019 Liqid Fu...	480.00 · Misc. Expe...		100.1 · PLGIT ...	216,460.67	216,460.67
Total Scott Township							216,460.67	216,460.67
TOTAL							245,648.68	245,648.68





**SCOTT TOWNSHIP  
BOARD of SUPERVISORS  
BUSINESS MEETING AGENDA  
March 19, 2019 – 7:00 pm.**

**Business Meeting**

I **Meeting called to order**

II **Zoning – Novitsky Lot line Change**

IIB.      **Katelyn English –**

III **Public Comment –**

A. on agenda items

IV **Approval of Minutes**

Board of Supervisors Business Meeting of February 19, 2019

V. **Committee/Authority Reports**

A. Police – Report attached

B. Roads – No report

C. Parks & Recreation – No report

D. Planning Commission –No Report

E. Zoning Officer – Report attached

VI **Administrative reports**

A. Secretary / Treasurer

1. Financial Reports – attached

2. Presentation of Bills – attached,

B. Supervisors

1. Michael Giannetta

2. Steven Russell

3. Robert Noldy

C. Solicitor

Richard Fanucci

II **Correspondence** - previously distributed to appropriate parties

VIII **Motions**

1. To pay ~~January~~ <sup>APRIL</sup> payroll.

2. To pay General Fund and State Fund bills as presented

3 To approve financial reports as presented.

4 To Approve the Novitsky Lot line adjustment/ combination

5. To Approve Resolution # 2019-03-01 authorizing the cooperation agreement between Lackawanna County and Scott Township for administration of the CDBG funds for FY 2019

6. To set the date for the 2019 Spring clean up as Friday May 10, 2019 from 8Am-5PM and Saturday May 11, 2019 from 8AM to 3 PM

X. **Public comment – general**

X. **Adjournment**

