

**SCOTT TOWNSHIP
BOARD of SUPERVISORS
BUSINESS MEETING MINUTES
November 19, 2019 – 7:15 pm.**

There was an Executive Session prior to our regular business meeting tonight. The Executive Session was needed to discuss a litigation matter and personnel matter.

Business Meeting

I Meeting called to order

The Scott Township Board of Supervisors held their monthly business meeting on November 19, 2019 at 7:15 pm at the Joe Terry Civic Center, 1038 Montdale Road, Scott Township, PA 18447. The meeting was opened with the Pledge of Allegiance by Supervisor Giannetta. In attendance were Supervisors Giannetta, Russell and Noldy. Guests in attendance were Atty. Richard Fanucci, Carl Ferraro and Diane Dolinsky.

II Zoning – None

IIB Katelyn English – Lackawanna County Representative – Absent

III Public Comment

Mimi Johnson – Wanted more information on Motion #5 (cemetery ordinance)

Rose Knick – Asked supervisor Giannetta to use a microphone so people in the back can hear and repeat what was said about Motion #5 (cemetery ordinance).

- Is the budget available tonight?
- Bills, page 2, Scranton Times, check #2632 – amount \$64.60...what is it for? Is it for the rescheduling of the last meeting? There is another bill for the Scranton Times – check #2620 for \$229.30 – this is a discrepancy.
- Zoning permits says 23 – should it be 2 or 3?

IV Approval of Minutes

A motion was made by Supervisor Russell to approve the Board of Supervisors Business Meeting minutes of October 23, 2019. Seconded by Supervisor Giannetta. Voted aye, aye, aye. Motion carried.

V Committee/Authority Reports

A. Police – Report attached

B. Roads –Stanley reported that they have been working on Lower Layton Road. The grader is back from Five Star, no charge for repairs. The new pump is in. Received two loads of salt last week and thinks he can get two more loads in the shed. There is one light in each bay of the salt shed, needs one more in each bay. Need to cover receptacles and put a light in the back. Working on trucks, general repairs. Grader has chains on. Cleaning ditches.

C. Parks & Recreation – No report

D. Planning Commission –Report attached

E. Zoning Officer – Report attached

Mimi Johnson

- Congratulated Brian Brenzel on his win.
- Regarding the drive for "Nika" with the raffle, she would like a letter from the Supervisors and police to go and solicit for the raffle. Mimi was told that a letter has been generated.
- The Blood Pressure Drive....she has been advised not to do this.
- If the police K9 saves one life the cost is worth it.

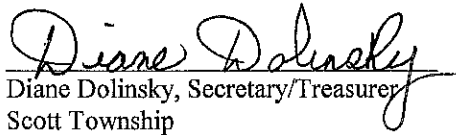
Brian Brenzel

- No one said we are getting the dog, doesn't see the need for any arguments.

X. Adjournment

With no further business at hand a motion to adjourn was made by supervisor Giannetta. Second by Supervisor Russell. Voted aye, aye, aye. Motion carried and meeting adjourned at 7:55 pm.

Respectfully submitted, -


Diane Dolinsky, Secretary/Treasurer
Scott Township

Code Enforcement Officer's Report
December

This report is for the period November 19 to December 17, 2019,
On-going and completed projects include:

Variances: (0)

In Process: (1)

Investigation:

- | | |
|---------------------------|--------------------------------|
| 1. Illegal business. (0) | 6. No Zoning. Permit. (0) |
| 2. Junk on premises. (3) | 7. HOP/Pavecut Permit. (0) |
| 3. Hazardous Structure () | 8. Road Const. (0) |
| 4. Illegal Signs. (0) | 9. Burning. (0) |
| 5. False Alarms (0) | 10. Fire Insurance Escrow. (0) |

Permits:

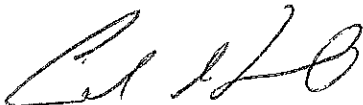
- | | |
|--------------------------------|-----------------------------|
| 1. Zoning Issued. (2) | 4. HOP/Pavecuts Issued. (0) |
| 2. Demo. (0) | |
| 3. Cell Towers Issued. (0) | 5. Road Const. Issued. (0) |

Pre-construction Inspections:

1. Completed. (4)

Certificate of Use Inspections:

1. Completed and issued. ()



Carl S. Ferraro
Code Enforcement/Zoning Officer

Scott Township Police Department Monthly Report November 2019

Special Officers Reports:

Evidence Officers: Ganz

Nothing to report

Weapons Officers: Frezzolini/Brown

All officers recertified.

Vehicle Report:

Total gallons of gas used gallons

Current mileage on vehicles:

(28-1)	(28-2)	(28-3)	(28 -4)
51533	16055	94989	92,884

MOPETC Commission:

2019 mandatory in-service updates are in progress

Community Service Report:

Nothing to report

Monthly Report of Activity:

Attached

Incident Breakdown By Month Report

Print Date/Time: 12/17/2019 10:16
 Login ID: ganzj2
 Year: 2019

Scott Township Police Dept
 ORI Number: PA0352700
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Fraud	2	11.8	3	17.6	1	5.9	2	11.8	1	5.9	1	5.9	4	23.5	2	11.8	0	0.0	1	5.9	0	0.0	0	0.0	17
Game Law	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	1
Harassment	2	7.7	2	7.7	1	3.8	2	7.7	1	3.8	2	7.7	5	19.2	3	11.5	1	3.8	5	19.2	2	7.7	0	0.0	26
Hazardous	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Hearing/Court	2	6.1	4	12.1	0	0.0	0	0.0	2	6.1	3	9.1	2	6.1	7	21.2	5	15.2	3	9.1	1	3.0	4	12.1	33
Highway/Road	4	8.5	3	6.4	3	6.4	4	8.5	8	17.0	5	10.6	5	10.6	4	8.5	0	0.0	2	4.3	5	10.6	4	8.5	47
Hit and Run	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Holdup/Robbery	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Intrusion Alarm	7	7.1	3	3.1	7	7.1	7	7.1	13	13.3	9	9.2	8	8.2	11	11.2	13	13.3	10	10.2	5	5.1	5	5.1	98
Investigation of	14	9.0	11	7.1	14	9.0	14	9.0	20	12.8	16	10.3	14	9.0	13	8.3	19	12.2	6	3.8	8	5.1	7	4.5	156
Juvenile	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	2
Landlord/Tenant	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Liquor Law	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	2
Littering	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Lockout	2	12.5	2	12.5	3	18.8	2	12.5	2	12.5	2	12.6	0	0.0	0	0.0	1	6.3	0	0.0	1	6.3	1	6.3	16
Littering	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Lost/Recovered	1	4.5	0	0.0	1	4.5	3	13.6	3	13.6	2	9.1	2	9.1	3	13.6	3	13.6	3	13.6	1	4.5	0	0.0	22
Missing Person	1	20.0	0	0.0	0	0.0	1	20.0	0	0.0	0	0.0	2	40.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	5
Motor Vehicle	19	15.8	8	6.7	18	15.0	6	5.0	2	1.7	11	9.2	5	4.2	9	7.5	7	5.8	13	10.8	11	9.2	11	9.2	120
Motor Vehicle	2	3.2	1	1.6	6	9.5	8	12.7	3	4.8	8	12.7	6	9.5	7	11.1	6	9.5	4	6.3	4	6.3	8	12.7	63
MVA w/o Injuries	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Neighbor Dispute	1	33.3	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Non-Structure Fire	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	4
Nuisance	1	5.3	0	0.0	2	10.5	1	5.3	0	0.0	4	21.1	5	26.3	1	5.3	2	10.5	0	0.0	2	10.5	1	5.3	19
Ordinance	0	0.0	0	0.0	1	14.3	0	0.0	2	28.6	0	0.0	1	14.3	1	14.3	2	28.6	0	0.0	0	0.0	0	0.0	7
Other unspecified	21	17.4	38	31.4	28	23.1	8	6.6	1	0.8	2	1.7	5	4.1	7	5.8	8	6.6	3	2.5	0	0.0	0	0.0	121

Incident Breakdown By Month Report

Print Date/Time: 12/17/2019 10:16
 Login ID: ganzj2
 Year: 2019

Scott Township Police Dept
 ORI Number: PA0352700
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Transport of	3	23.1	1	7.7	4	30.8	0	0.0	0	0.0	2	15.4	0	0.0	1	7.7	0	0.0	0	0.0	0	0.0	2	15.4	13
Trespassing	2	13.3	0	0.0	1	6.7	2	13.3	2	13.3	0	0.0	1	6.7	3	20.0	2	13.3	0	0.0	2	13.3	0	0.0	15
Unauthorized Use	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Vagrant	2	28.6	3	42.9	1	14.3	0	0.0	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Vandalism	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Vehicle Fire	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	1	25.0	0	0.0	0	0.0	4
Vehicle Pursuit	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	3
Vehicle	2	25.0	0	0.0	1	12.5	0	0.0	1	12.5	1	12.5	1	12.5	1	12.5	0	0.0	0	0.0	1	12.5	0	0.0	8
Warrant Service	1	8.3	1	8.3	0	0.0	0	0.0	2	16.7	2	16.7	1	8.3	1	8.3	0	0.0	2	16.7	0	0.0	2	16.7	12
Water Main/Pipe	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Welfare Check	9	18.0	2	4.0	6	12.0	4	8.0	5	10.0	2	4.0	0	0.0	5	10.0	8	16.0	6	12.0	1	2.0	2	4.0	50
Wire Down	1	5.0	1	5.0	5	25.0	2	10.0	2	10.0	2	10.0	1	5.0	3	15.0	1	5.0	0	0.0	2	10.0	0	0.0	20
Total:	305	7.3	324	7.7	370	8.8	292	7.0	424	10.1	356	8.5	400	9.6	378	9.0	332	7.9	426	10.2	374	8.9	206	4.9	4187

Expenses by Vendor Detail

November 19 through December 16, 2019

Accrual Basis

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Justus Fire Company								
Check	11/21/2019	2662	LST for 2019 t...	411.43 · Fire dept ta...		103.0 · HNB G...	22,070.80	22,070.80
Check	11/21/2019	388	Fire Tax to 11...	411.43 · Fire dept ta...		100.3 · HNB Fl...	7,446.20	29,517.00
Total Justus Fire Company							29,517.00	29,517.00
Justus Home and Garden								
Check	12/03/2019	2680	blacktop patch	454.24 · Parks oper...		103.0 · HNB G...	96.16	96.16
Check	12/03/2019	2680	trash bags, so...	409.25 · CC repair		103.0 · HNB G...	127.96	224.12
Check	12/03/2019	2680	nuts, bolts, sc...	437.00 · Tool/equip ...		103.0 · HNB G...	0.77	224.89
Check	12/03/2019	2680	extension cord	437.00 · Tool/equip ...		103.0 · HNB G...	38.84	263.73
Check	12/03/2019	2680	folding tables,...	437.00 · Tool/equip ...		103.0 · HNB G...	180.80	444.53
Check	12/03/2019	2680	Joe Pellets, p...	409.25 · CC repair		103.0 · HNB G...	80.42	524.95
Check	12/03/2019	2680	foam sealant	437.00 · Tool/equip ...		103.0 · HNB G...	11.08	536.03
Check	12/03/2019	2680	antifreeze, glov...	409.25 · CC repair		103.0 · HNB G...	70.18	606.21
Check	12/03/2019	2680	battery	410.24 · Operating s...		103.0 · HNB G...	39.98	646.19
Check	12/03/2019	2680	oil absorbent	430.24 · Rdcrew sup...		103.0 · HNB G...	12.48	658.67
Check	12/03/2019	2680	Enamel, rust ...	430.24 · Rdcrew sup...		103.0 · HNB G...	22.55	681.22
Check	12/03/2019	2680	soft tissue, bo...	409.25 · CC repair		103.0 · HNB G...	15.85	697.07
Total Justus Home and Garden							697.07	697.07
KBA Engineering								
Check	11/19/2019	2654	Storm water s...	408.31 · Engineer w...		103.0 · HNB G...	1,320.00	1,320.00
Check	11/19/2019	2654	On lot system...	408.31 · Engineer w...		103.0 · HNB G...	8,635.00	9,955.00
Check	11/19/2019	2654	2nd Phase on...	408.31 · Engineer w...		103.0 · HNB G...	18,200.00	28,155.00
Check	11/19/2019	2654	Design svc for...	408.31 · Engineer w...		103.0 · HNB G...	3,015.00	31,170.00
Check	11/19/2019	2654	Novitsky road ...	408.31 · Engineer w...		103.0 · HNB G...	1,305.00	32,475.00
Check	11/19/2019	2654	Layton-Lyndo...	408.31 · Engineer w...		103.0 · HNB G...	1,195.00	33,670.00
Check	11/19/2019	2654	Foxe-Chase ...	408.31 · Engineer w...		103.0 · HNB G...	590.00	34,260.00
Check	11/19/2019	2654	SEOKOH Lan...	408.31 · Engineer w...		103.0 · HNB G...	3,170.00	37,430.00
Check	11/19/2019	2654	PharmaCann ...	408.31 · Engineer w...		103.0 · HNB G...	815.00	38,245.00
Total KBA Engineering							38,245.00	38,245.00
Lenox Propane								
Check	11/19/2019	2655	Propane	409.36 · Utilities		103.0 · HNB G...	42.75	42.75
Total Lenox Propane							42.75	42.75
Michael Ciuccoli								
Check	11/19/2019	2650	Walk Off Mats...	409.37 · Bldg main/r...		103.0 · HNB G...	90.00	90.00
Check	11/19/2019	2650	Shop Towels /...	430.24 · Rdcrew sup...		103.0 · HNB G...	15.00	105.00
Check	12/03/2019	2676	Walk Off Mats...	409.37 · Bldg main/r...		103.0 · HNB G...	90.00	195.00
Check	12/03/2019	2676	Shop Towels /...	430.24 · Rdcrew sup...		103.0 · HNB G...	15.00	210.00
Total Michael Ciuccoli							210.00	210.00
MRM Workers Comp Pooled Trust								
Check	12/03/2019	2681	Workers com...	400.35 · Municipal ins		103.0 · HNB G...	13,080.70	13,080.70
Total MRM Workers Comp Pooled Trust							13,080.70	13,080.70
Northeast Hydraulics Co.								
Check	11/19/2019	2657	1/2" 2wire; ho...	430.24 · Rdcrew sup...		103.0 · HNB G...	153.33	153.33
Check	11/19/2019	2657	hydrogear...#...	426.15 · Garbage/re...		103.0 · HNB G...	646.49	799.82
Check	11/19/2019	2657	weathershield...	430.24 · Rdcrew sup...		103.0 · HNB G...	40.68	840.50
Check	12/03/2019	2682	weathershield...	430.24 · Rdcrew sup...		103.0 · HNB G...	82.02	922.52
Total Northeast Hydraulics Co.							922.52	922.52
Northeast Inspection Consultants								
Check	11/19/2019	364	Invoice #2019...	413.31 · UCC Code ...		108.5 · UCC B...	1,179.50	1,179.50
Total Northeast Inspection Consultants							1,179.50	1,179.50
Pennsylvania American Water								
Check	11/19/2019	2658	1024-210029...	411.55 · Hydrants		103.0 · HNB G...	494.40	494.40
Check	11/19/2019	2658	1024-220025...	454.36 · Park utilities		103.0 · HNB G...	172.75	667.15
Total Pennsylvania American Water							667.15	667.15
Pensak Tire Company								
Check	11/26/2019	2671	Tires for 2012...	438.33 · Rd gas/oil/...		103.0 · HNB G...	792.00	792.00
Total Pensak Tire Company							792.00	792.00
Powell's Sales & Service								
Check	12/03/2019	2684	Bungee straps	437.00 · Tool/equip ...		103.0 · HNB G...	39.20	39.20
Total Powell's Sales & Service							39.20	39.20

Expenses by Vendor Detail

Accrual Basis

November 19 through December 16, 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
USDA Rural Development.								
Check	12/14/2019	ACH	USDA paving ...	471.50 · USDA Pavi...		105.1 · HNB P...	6,586.00	6,586.00
Total USDA Rural Development.							6,586.00	6,586.00
VISA								
Check	11/26/2019	2674	When I Work	410.21 · Police offic...		103.0 · HNB G...	21.07	21.07
Check	11/26/2019	2674	preschool sup...	459.22 · Preschool s...		103.0 · HNB G...	186.95	208.02
Check	11/26/2019	2674	preschool sup...	459.22 · Preschool s...		103.0 · HNB G...	19.94	227.96
Check	11/26/2019	2674	2 minutes bod...	400.21 · Office supp...		103.0 · HNB G...	250.00	507.96
Check	11/26/2019	2674	POW/MIA Flag	400.21 · Office supp...		103.0 · HNB G...	30.34	538.30
Check	11/26/2019	2674	preschool sup...	459.22 · Preschool s...		103.0 · HNB G...	57.94	596.24
Check	11/26/2019	2674	police tactical ...	410.24 · Operating s...		103.0 · HNB G...	800.00	1,396.24
Check	11/26/2019	2674	preschool sup...	459.22 · Preschool s...		103.0 · HNB G...	105.48	1,501.72
Check	11/26/2019	2674	2 rolls stamps	400.23 · Office post...		103.0 · HNB G...	111.80	1,613.52
Total VISA							1,613.52	1,613.52
TOTAL							158,410.92	158,410.92

Balance Sheet
As of December 16, 2019

	<u>Dec 16, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
100.1 · PLGIT State Fund	856.19
103.0 · HNB State Fund	65,654.04
Total Checking/Savings	<u>66,510.23</u>
Total Current Assets	<u>66,510.23</u>
TOTAL ASSETS	<u><u>66,510.23</u></u>
LIABILITIES & EQUITY	
Equity	
270 · Opening Bal Equity	3,343.61
3900 · Retained Earnings	6,422.03
Net Income	56,744.59
Total Equity	<u>66,510.23</u>
TOTAL LIABILITIES & EQUITY	<u><u>66,510.23</u></u>