

**SCOTT TOWNSHIP
BOARD of SUPERVISORS
BUSINESS MEETING MINUTES
February 25, 2020 – 7:15 pm.**

There was an executive session prior to the meeting tonight to discuss a personnel issue.

> **Conditional Use Hearing** – was held prior to the BOS meeting regarding Scientific Living, Inc.

Business Meeting

I Meeting called to order

The Scott Township Board of Supervisors held their monthly business meeting on February 25, 2020 at 7:40 pm at the Joe Terry Civic Center, 1038 Montdale Road, Scott Township, PA 18447. The meeting was opened with the Pledge of Allegiance by Supervisor Giannetta. In attendance were Supervisors Giannetta, Russell and Brenzel. Guests in attendance were Atty. Richard Fanucci, Carl Ferraro and Diane Dolinsky.

II Zoning

- Merkel Lot Line Change ... Lackawanna County recommended approval.
- Reapprove Robert Noldy Lot Line...No changes were made, needs to be reapproved and signed.

IIB Katelyn English – Lackawanna County Representative – Spoke of upcoming events in Lackawanna County.

III Public Comment

Rose Knick

- Asked about a bill for a wire cut by Mar Paul.
- There was a January 13th hearing that was cancelled, did we pay for the stenographer?
- The check for the \$20,000.00 settlement – how did we come to \$20,000.00?
- Wanted more information on motion 5.
- Wanted an explanation for motion 9, what about liability insurance, what about the cost of the car for the dog.

Chief Ganz spoke about the benefits of adding a K9 to the police department and said he fully supports it.

- > **Rose Knick** – is the \$25,000 received for the K9 in the general fund? Do you have paperwork on insurance liability for the dog? What about medical coverage? Do you have documents? Are they notarized?
- > **John Ward** – On line question From **Sharon Brenzel**: what happens when the funds for the K9 are depleted?
- > **Jeff Meoni** – great program, is willing to personally help if needed
- > **Mark Wasko** – thinks it is a great idea for the K9, it's long overdue.
- > **James Bassini** – Officer Bassini is a part time officer in Scott Township. Spoke about personally being involved in two incidents recently involving K9's. Both worked out well. He said that "Nika" would be a great asset to the Township.
- > **John Ward** – on line question from **Sharon Brenzel**: will overtime involved for the police department?
- > **Tony Mariano** – Officer Mariano is a part time officer in Scott Township. He supports the department K9 and said it would be a great asset to the community.

Amy Archer

- Complained about Lick Road – very dangerous bus stop for children. Children cannot walk down the road from December to May. Wants road paved. Spoke to the school – they do not have a driver to drive down the road. Complained about the people that hang out at Maid Rite.

Naomi Johnson

- Her son was in a bad accident years ago at this stop. It was very bad.

Rose Knick

- Her point is that the dog is private property and cannot use public money.

IV Approval of Minutes

A motion was made by Supervisor Russell to approve the Board of Supervisors Business Meeting minutes of January 21, 2020. Motion by Supervisor Russell. Seconded by Supervisor Brenzel. Voted aye, aye, aye. Motion carried.

V Committee/Authority Reports

- A. Police – Report attached**
- B. Roads – No report** – The Board of Supervisors commended Buzz and the road crew for the good job they did this past winter. A lot of residents in the community complement the road crew.
- C. Parks & Recreation – No report**
- D. Planning Commission – Report attached**
- E. Zoning Officer – Report attached**

VI Administrative Reports

- A. Secretary / Treasurer**
 - 1. Financial Reports – attached**
 - 2. Presentation of Bills – attached**
- B. Supervisors**
 - 1. Michael Giannetta** – Just wanted to say that the K9 is a worthwhile adventure. The benefits far out way any cost incurred. Supervisor Giannetta said he was in favor of the dog.
 - 2. Steven Russel – No report**
 - 3. Brian Brenzel** – Spoke to Chief Ganz, had questions regarding the K9, information was given and everything explained.
- C. Solicitor**
 - Richard Fanucci** – Spoke about ordinance repealing ordinance of 12-12-20-01.

VII Correspondence - previously distributed to appropriate parties.

VIII Motions

- 1.** To pay March payroll. Motion by supervisor Giannetta. Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.
- 2.** To pay General Fund and State Fund bills as presented. Motion by supervisor Brenzel. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
- 3.** To approve financial reports as presented. Motion by supervisor Brenzel. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
- 4.** To re-approve the Robert Noldy lot line change as presented. Motion by supervisor Brenzel. Second

by Supervisor Giannetta. Voted aye, aye, aye. Motion carried.

5. To approve the new Rate Schedule from Northeast Building Inspection Consultants retroactive to January 1, 2020. Motion by supervisor Brenzel. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
6. To approve Ordinance #02-20-001, retroactive to 12-20-2019. Motion by supervisor Brenzel. Second by supervisor Russell. Voted aye, aye, aye. Motion carried.
7. To accept the resignation of Lonnie Blank, Scott Township Police Officer, effective January 31, 2020. Motion by supervisor Giannetta. Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.
8. To accept the resignation of Edward Hlavaty, Scott Township employee, effective February 9, 2020. Motion by supervisor Russell. Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.
9. To reactivate, along with adoption of a K-9 protocol policy, the Scott Township K-9 unit with K-9 "Nika" and handler Patrolman Ed Frescoln. Motion by supervisor Russell. Second by supervisor Brenzel. Voted Aye, aye, aye. Motion carried.
10. To approve the Merkel Lot Line change as submitted. Motion by supervisor Brenzel. Second by Supervisor Russell. Voted aye, aye, aye. Motion carried.
11. To re-schedule the March Supervisors meeting to March 31, 2020 at 7:00 pm. Motion by Supervisor Giannetta. Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.
12. To approve the Conditional Use application of Scientific Living. Motion by supervisor Giannetta. Second by supervisor Brenzel. Voted aye, aye, aye. Motion carried.

IX. Public comment – general

- Mr. Meoni

He is representing the Lakeland Girls Softball Team. There are drainage issues with the field and the field is not playable. They have received estimates to repair. Supervisor Giannetta said that our road crew can do the job and save money, send him the estimates. There is a sewer line that goes through the field.

- Mark Washko

Regarding the drainage ditch at Grove Road -- read a letter from his brother. Supervisor Giannetta said it was an issue with the Sewer Authority and he will address it with them.

- Bob O'Leary

On 347 there is a garage on the left (Sinawa) that looks like a junkyard. Believes there an ordinance for this. Can't something be done. There are several buildings on the property that don't have sewer hook-ups.

- John Ward

On line question from **Sharon Brenzel** – at last month's meeting there was an issue with someone creating a mess in the gym. What happened with this and will someone be held accountable and will restitution be paid?

- Rose Knick

- The burn ban that is on the website – was it from the Fire Department?

- Regarding the Revised Public Meeting Policy – is the only change adding audio and video recording?

Supervisor Giannetta said he did not have an opportunity to review it. Rose asked if this would be put on hold and was told yes.

- Is there a policy on employees bringing their pets to work? We should have one. When she was in the office yesterday Carl had his dog there. Are we running a kennel?

- **Buzz Frazier**

He has been keeping a close eye on the power line guys and has been in touch with them. Wants to make sure they are not doing any damage to our roads.


- **Naomi Johnson**

Regarding the new Public Meeting Policy, will the Township keep the "5 minute" policy on public comment. Is it really a Scott Township public meeting? One resident was talking 12 minutes – if this policy goes through will you abide by it? It's a certain individual all the time. Supervisor Giannetta said he likes to give people a chance to speak.

X. Adjournment

With no further business at hand a motion to adjourn was made by supervisor Giannetta. Second by Supervisor Russell. Voted aye, aye, aye. Motion carried and meeting adjourned at 8:55 pm.

Respectfully submitted,


Diane Dolinsky, Secretary/Treasurer
Scott Township

SCOTT TOWNSHIP PLANNING COMMISSION
MEETING MINUTES
MARCH 4, 2020

Meeting was called to order at 7:10 on Wednesday, March 4, 2020. The Pledge of Allegiance was recited and roll-call taken. Present: William Kaiser, Robert Vail, Sal Maiolatesi, Walter Peregrim and Pat Kasper. Also present was Carl Ferraro, Code Enforcement Officer.

The minutes for the Meeting of February 5, 2020, were reviewed and approved. A motion to accept the minutes was made by Mr. Maiolatesi. Seconded by Mr. Peregrim. All in favor. Motion carried.

Public Comment: none

The J&F minor subdivision was reviewed. Mr. Kaiser asked for a motion to recommend that the Board of Supervisors approve the J&F minor subdivision as presented with a waiver to change the map scale.

Motion to recommend approval of J&F minor subdivision including a waiver to change map scale was made by Mr. Vail and seconded by Mr. Maiolatesi. All in favor, motion passed.

Public Comment: Ms. Knick inquired as to how many days are required by the Board for map submissions and if the Planning Commission dates and time could be published online.

A motion to adjourn was made by Mr. Maiolatesi and seconded by Mr. Peregrim. All in favor.

Meeting adjourned at 7:21 P.M.

Minutes submitted by Pat Kasper, Secretary

Scott Township Police Department Monthly Report March 2020

Special Officers Reports:

Evidence Officers: Ganz

Nothing to report

Weapons Officers: Frezzolini/Brown

All officers recertified.

Vehicle Report:

Total gallons of gas used gallons

Current mileage on vehicles:

(28-1)	(28-2)	(28-3)	(28 -4)
(out)	22334	96389	(out)

MOPETC Commission:

2020 mandatory in-service updates are in progress

Community Service Report:

Nothing to report

Monthly Report of Activity:

Attached

Incident Breakdown By Month Report

Print Date/Time: 03/30/2020 12:51
 Login ID: ganzj2
 Year: 2020

Scott Township Police Dept
 ORI Number: PA0352700
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Abandoned	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
ALS Incident	6	23.1	8	30.8	12	46.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	26
Animal Incident	4	40.0	1	10.0	5	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Assault	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist Motorist	6	33.3	7	38.9	5	27.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18
Automatic Fire	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
BLS Priority	6	66.7	2	22.2	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Brush Fire	0	0.0	2	40.0	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Burglary	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Call by Phone	5	29.4	5	29.4	7	41.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Carbon Monoxide	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Child Custody	0	0.0	0	0.0	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Criminal Mischief	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Dead on Arrival	4	66.7	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Disorderly	4	80.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Dog Complaint	4	38.4	3	27.3	4	36.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Domestic	2	12.5	9	56.3	5	31.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Driving under	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Drugs	1	16.7	3	50.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Drunk/Drinking	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Dumping	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Emotionally/Mental	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Escort	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fight	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Flooding	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	0	0.0	2	40.0	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5

Incident Breakdown By Month Report

Print Date/Time: 03/30/2020 12:51
 Login ID: ganzj2
 Year: 2020

Scott Township Police Dept
 ORI Number: PA0352700
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Harassment	6	42.9	5	35.7	3	21.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
Hearing/Court	1	12.5	4	50.0	3	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Highway/Road	6	54.5	2	18.2	3	27.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Hit and Run	3	75.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Holdup/Robbery	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Intrusion Alarm	3	25.0	5	41.7	4	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Investigation of	38	59.4	10	15.6	16	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	64
Juvenile	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Littering	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Lost/Recovered	3	60.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Missing Person	0	0.0	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Motor Vehicle	14	40.0	13	37.1	8	22.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	35
Motor Vehicle	5	31.3	6	37.5	5	31.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Neighbor Dispute	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Nuisance	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Ordinance	0	0.0	1	20.0	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Other unspecified	21	19.3	33	30.3	55	50.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	109
Overdose	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Parking Complaint	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Person with	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Police Assistance	11	68.8	2	12.5	3	18.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Police Information	20	32.3	21	33.9	21	33.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	62
Protection from	2	33.3	3	50.0	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Public Indecency	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Service of	1	12.5	5	62.5	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Shooting	2	40.0	0	0.0	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5

Incident Breakdown By Month Report

Print Date/Time: 03/30/2020 12:51
 Login ID: ganzj2
 Year: 2020

Scott Township Police Dept
 ORI Number: PA0352700
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Special Duty	125	48.1	93	35.8	42	16.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	260
Stolen Vehicle	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Structure Fire	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suicide/Attempt	3	60.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Suspicious Person	4	50.0	1	12.5	3	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Suspicious Vehicle	8	47.1	5	29.4	4	23.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Theft	2	28.6	1	14.3	4	57.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Threats/Non-	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Traffic Control	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Traffic Control	2	40.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Traffic Stop	43	45.7	23	24.5	28	29.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	94
Transport of	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Trespassing	2	28.6	4	57.1	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Unauthorized Use	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Vehicle	1	20.0	2	40.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Warrant Service	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Water Main/Pipe	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Welfare Check	8	50.0	3	18.8	5	31.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Wire Down	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Total:	398	40.0	303	30.5	293	29.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	994

Code Enforcement Officer's Report
March

This report is for the period February 25, 2020 to March 30, 2020
On-going and completed projects include:

Variances: (0)

In Process: (0)

Investigation:

- | | |
|----------------------------|--------------------------------|
| 1. Illegal business. (0) | 6. No Zoning. Permit. (0) |
| 2. Junk on premises. (3) | 7. HOP/Pavecut Permit. (0) |
| 3. Hazardous Structure (0) | 8. Road Const. (0) |
| 4. Illegal Signs. (0) | 9. Burning. (4) |
| 5. False Alarms (0) | 10. Fire Insurance Escrow. (0) |

Permits:

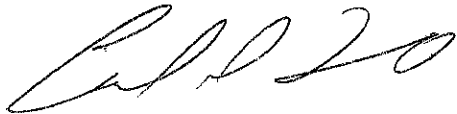
- | | |
|----------------------------|-----------------------------|
| 1. Zoning Issued. (4) | 4. HOP/Pavecuts Issued. (0) |
| 2. Demo. (0) | |
| 3. Cell Towers Issued. (0) | 5. Road Const. Issued. (0) |

Pre-construction Inspections:

1. Completed. (8)

Certificate of Use Inspections:

1. Completed and issued. (3)



Carl S. Ferraro
Code Enforcement/Zoning Officer

Zoning Permit Log

Date	Permit	Name	Tax Map Number	Address	Type	Project Value	Permit Fee	UCC Permit Fee
2/28/2020	05-02-20	Vogt	72030103202	549 Green Grove	Alteration	1,000.00	\$54.00	xx
3/4/2020	06-03-20	Kashuba	82030408201	579 Justus Blvd	Addition	30,000.00	\$170.00	\$151.50
3/13/2020	07-03-20	Vail	7201010001	1089 Lakeland	NSFC	235,350.00	\$1,006.40	\$1,250.66
3/4/2020	08-03-20	Szenberg	6211010020	131 Evelyn	Poolhouse&pool	68,400.00	\$323.60	\$1,222.50
3/19/2020	S01-03-20	Remax	7203010006	948 Lakeland	Sign	N/A	\$50.00	

Expenses by Vendor Detail

February 25 through March 30, 2020

Date	Num	Memo	Account	Amount
AFG Pension Administration				
03/24/2020	2855	NUF Pension Plan/Admin Fe...	400.31 · Professional ...	387.40
Total AFG Pension Administration				387.40
Allied Administrators for Delta Dental				
03/17/2020	2847	Frescoln-Ganz-Kosch-Rapo...	410.35 · Police med/lif...	297.24
03/17/2020	2847	Ferraro / dental April 2020	414.19 · Zon/admin m...	55.08
03/17/2020	2847	Frazier-Frazier-Hlavaty / den...	430.35 · Rd crew medi...	190.88
Total Allied Administrators for Delta Dental				543.20
CashFlow LEASE				
02/29/2020	ACH	payment Ford Taurus (May ...	471.45 · Capital Purch...	786.56
02/29/2020	ACH	payment Ford F-550 Truck (...	471.45 · Capital Purch...	1,063.00
Total CashFlow LEASE				1,849.56
Comcast Business				
02/25/2020	2805	Acct 0030084	430.32 · Rd phones/co...	151.90
02/25/2020	2805	Acct 0023683	400.32 · Phone charges	359.59
03/24/2020	2857	Acct 0030084	430.32 · Rd phones/co...	151.90
03/24/2020	2857	Acct 0023683	400.32 · Phone charges	359.59
Total Comcast Business				1,022.98
County Waste				
03/10/2020	2832	Waste pick up / March 2020	409.36 · Utilities	198.00
Total County Waste				198.00
Danny's Car Spa.				
02/25/2020	2806	6 car washes	410.33 · Police gas/oil/...	36.00
03/10/2020	2833	3 car washes	410.33 · Police gas/oil/...	18.00
Total Danny's Car Spa.				54.00
DGK Insurance				
03/03/2020	2817	Comm Excess Liability / 2 of...	400.35 · Municipal ins	1,484.25
03/03/2020	2817	Errors & Omissions / 2 of 4 / ...	400.35 · Municipal ins	75.00
03/03/2020	2817	Comp Gen Liability / 2 of 4 / ...	400.35 · Municipal ins	7,054.00
03/03/2020	2817	Business Auto Policy / 2 of 4...	400.35 · Municipal ins	4,138.00
03/03/2020	2817	Comm Pkg Policy / 2 of 4 / #...	400.35 · Municipal ins	3,287.50
03/10/2020	2834	Renewal - Bonds/Fidelity & ...	400.35 · Municipal ins	314.00
03/24/2020	2858	Errors & Omissions 1 of 4 / #...	400.35 · Municipal ins	75.00
03/24/2020	2858	Blanket Accident / #407559	400.35 · Municipal ins	250.00
Total DGK Insurance				16,677.75
Dupli Craft Printing Inc.				
03/03/2020	2816	Double window envelopes	403.20 · Prop tax coll ...	423.10
Total Dupli Craft Printing Inc.				423.10
Glen Summit Springs				
03/03/2020	2818	bottled water	400.24 · Gen Gov Ope...	18.25
Total Glen Summit Springs				18.25
Highmark Blue Shield				
03/15/2020	ACH		410.35 · Police med/lif...	6,865.37
03/15/2020	ACH		405.19 · Sec.- Treas./ ...	11.60
03/15/2020	ACH		430.35 · Rd crew medi...	4,553.71
Total Highmark Blue Shield				11,430.68
Highmark HRA payment				
03/03/2020	ACH	Wayne Kosch - Medical 2-17...	410.35 · Police med/lif...	180.90
03/03/2020	ACH	Wayne Kosch - Medical 2-17...	410.35 · Police med/lif...	754.63
03/26/2020	ACH	Wayne Kosch - Medical 3-6-...	410.35 · Police med/lif...	54.32
03/26/2020	ACH	Jared Ganz - Medical 3-3 & ...	410.35 · Police med/lif...	251.87
Total Highmark HRA payment				1,241.72
J's Business Systems Inc.				

Expenses by Vendor Detail

February 25 through March 30, 2020

Date	Num	Memo	Account	Amount
03/03/2020	2819	Office copies / #63534	400.21 · Office supplies	45.56
03/10/2020	2836	Preschool copies	459.22 · Preschool su...	48.23
Total J's Business Systems Inc.				93.79
Jared Ganz.				
02/25/2020	2808	Phone reimbursement	410.32 · Police phone...	41.10
Total Jared Ganz.				41.10
John Bonham Road Equip. & Supplies				
03/17/2020	2848	Pipe / inv 138557	430.24 · Rdcrew suppl...	795.84
03/24/2020	2856	Invoice 138589	430.24 · Rdcrew suppl...	795.84
Total John Bonham Road Equip. & Supplies				1,591.68
Justus Fuel Sales				
03/10/2020	2835	heating oil / Inv #211017	409.49 · Heating oil	521.82
Total Justus Fuel Sales				521.82
Justus Home and Garden				
03/10/2020	2837	trash bags	409.25 · CC repair	28.98
03/10/2020	2837	catalyst	437.00 · Tool/equip re...	20.36
03/10/2020	2837	broom & dust pan	409.25 · CC repair	22.48
03/10/2020	2837	catalyst & air freshener	437.00 · Tool/equip re...	64.20
03/10/2020	2837	duct tape, screws, bolts, nuts	409.25 · CC repair	39.85
Total Justus Home and Garden				175.87
Lenox Propane				
03/03/2020	2820	Propane	409.36 · Utilities	182.20
Total Lenox Propane				182.20
Matthew Bender & Co., Inc.				
03/17/2020	2850	PA Crimes Code 2020 UPd...	410.42 · Police dues/s...	85.28
03/17/2020	2850	PA Vehicle Law 2020 Update	410.42 · Police dues/s...	87.18
Total Matthew Bender & Co., Inc.				172.46
Michael Ciuccoli				
03/10/2020	2831	Walk Off Mats / 3/3/2020	409.37 · Bldg main/rep...	90.00
03/10/2020	2831	Shop Towels / 3/3/2020	430.24 · Rdcrew suppl...	15.00
03/17/2020	2849	Walk Off Mats / 3/17/2020	409.37 · Bldg main/rep...	90.00
03/17/2020	2849	Shop Towels / 3/17/2020	430.24 · Rdcrew suppl...	15.00
Total Michael Ciuccoli				210.00
MRM Workers Comp Pooled Trust				
03/17/2020	2851	Workers comp/3 of 4	400.35 · Municipal ins	13,080.70
Total MRM Workers Comp Pooled Trust				13,080.70
Northeast Hydraulics Co.				
03/10/2020	2838	hose, hose end fitting	430.24 · Rdcrew suppl...	239.52
Total Northeast Hydraulics Co.				239.52
Northeast Inspection Consultants				
02/25/2020	370	Inv #2020-69	413.31 · UCC Code E...	1,207.61
Total Northeast Inspection Consultants				1,207.61
Pennsylvania American Water				
02/25/2020	2811	1024-220025932627	411.55 · Hydrants	104.80
03/17/2020	2853	1024-210029512929	411.55 · Hydrants	501.93
03/17/2020	2853	1024-220025932627	411.55 · Hydrants	104.80
Total Pennsylvania American Water				711.53
Pensak Tire Company				
03/17/2020	2852	Rlm & Tire for backhoe	438.33 · Rd gas/oil/mil...	150.00
Total Pensak Tire Company				150.00

Expenses by Vendor Detail

February 25 through March 30, 2020

Date	Num	Memo	Account	Amount
Powell's Rental, Inc.				
03/10/2020	2840	Plow bolt & hex nut / inv 81128	438.38 · Rd equip rental	14.00
Total Powell's Rental, Inc.				14.00
Powell's Sales & Service				
03/10/2020	2841	strobe light / Inv #41923	430.24 · Rdcrew suppl...	51.66
Total Powell's Sales & Service				51.66
PP&L				
02/25/2020	2812	62650-48008	430.36 · Rd shed utilities	37.39
02/25/2020	2812	96051-18008	430.36 · Rd shed utilities	30.48
02/25/2020	2812	53831-24002	409.36 · Utilities	1,064.27
02/25/2020	2812	62850-48004	454.36 · Park utilities	28.45
02/25/2020	2812	00291-12007	454.36 · Park utilities	203.50
02/25/2020	2812	60251-18009	454.36 · Park utilities	28.10
02/25/2020	2812	94217-27003	454.36 · Park utilities	40.77
02/25/2020	2812	19401-69005	454.36 · Park utilities	840.88
02/25/2020	2812	46359-72015	454.36 · Park utilities	156.16
03/24/2020	2859	62650-48008	430.36 · Rd shed utilities	37.57
03/24/2020	2859	96051-18008	430.36 · Rd shed utilities	30.49
03/24/2020	2859	53831-24002	409.36 · Utilities	881.44
03/24/2020	2859	62850-48004	454.36 · Park utilities	28.42
03/24/2020	2859	00291-12007	454.36 · Park utilities	204.65
03/24/2020	2859	60251-18009	454.36 · Park utilities	28.10
03/24/2020	2859	94217-27003	454.36 · Park utilities	40.89
03/24/2020	2859	19401-69005	454.36 · Park utilities	826.93
03/24/2020	2859	46359-72015	454.36 · Park utilities	156.84
Total PP&L				4,665.33
Princeton Analytical Lab.L.L.C				
03/10/2020	2839	Invoice 8024	400.31 · Professional ...	45.00
Total Princeton Analytical Lab.L.L.C				45.00
Quill Corp				
03/17/2020	2854	Quillplus blue / #3945316	400.21 · Office supplies	69.99
03/17/2020	2854	Certificate linen cover / #482...	400.21 · Office supplies	45.16
03/17/2020	2854	Wall calendar / #3824227	459.22 · Preschool su...	21.99
Total Quill Corp				137.14
Reeves Rent-a-John, Inc.				
03/03/2020	2821	toilet rental / Justus Field	454.38 · Toilet rental	168.00
Total Reeves Rent-a-John, Inc.				168.00
Richard Fanucci				
02/25/2020	2807	Retainer	404.14 · Solicitor wages	1,200.00
Total Richard Fanucci				1,200.00
Richard Naniewicz				
02/25/2020	2809	2 inspections	437.00 · Tool/equip re...	120.00
Total Richard Naniewicz				120.00
Scott Township Sewer and Water Authority				
03/03/2020	2822	sewer/civic center - March 2...	409.36 · Utilities	395.00
03/03/2020	2822	sewer/garage - March 2020	409.36 · Utilities	79.00
Total Scott Township Sewer and Water Authority				474.00
Scranton Times				
02/25/2020	2813	Conditional Use Hearing 2-2...	400.34 · Advertisemen...	182.90
02/25/2020	2813	Reschedule 2-18 mtg to 2-2...	400.34 · Advertisemen...	64.60
Total Scranton Times				247.50
Standard Insurance Company				
02/25/2020	2814	Life/STD	410.35 · Police med/lif...	606.00
02/25/2020	2814	Life/STD	430.35 · Rd crew medi...	198.60

Expenses by Vendor Detail

February 25 through March 30, 2020

Date	Num	Memo	Account	Amount
02/25/2020	2814	Life/STD	414.19 · Zon/admin m...	67.00
02/25/2020	2814	Life/STD	405.19 · Sec.- Treas./ ...	49.70
03/24/2020	2860	Life/STD	410.35 · Police med/lif...	606.00
03/24/2020	2860	Life/STD	430.35 · Rd crew medl...	198.60
03/24/2020	2860	Life/STD	414.19 · Zon/admin m...	67.00
03/24/2020	2860	Life/STD	405.19 · Sec.- Treas./ ...	49.70
Total Standard Insurance Company				1,842.60
Starr Uniforms				
03/10/2020	2842	K-9 Unit shirts/pants - #1371...	410.55 · Police K-9 Ex...	199.90
Total Starr Uniforms				199.90
Thomas J. Novitsky, Inc.				
02/25/2020	2810	Oil for Ford police car / #112...	410.37 · Police vehicle...	67.95
02/25/2020	2810	Assembly/gaskets / #11195	410.37 · Police vehicle...	455.89
03/10/2020	2843	replace radiator	410.37 · Police vehicle...	963.48
03/10/2020	2843	rotors, pads, oil	410.37 · Police vehicle...	549.90
Total Thomas J. Novitsky, Inc.				2,037.22
Topp Business Solutions				
03/03/2020	2823	Copies / police	410.25 · Office eq mal...	190.40
Total Topp Business Solutions				190.40
UGI Utilities				
03/10/2020	2844	natural gas service	409.36 · Utilities	1,244.40
Total UGI Utilities				1,244.40
USDA Rural Development.				
03/14/2020	ACH	USDA paving loan/,USDA/D...	471.50 · USDA Paving...	6,586.00
Total USDA Rural Development.				6,586.00
Verizon				
03/12/2020	ACH	570-254-6034 (elevator)	400.32 · Phone charges	34.01
Total Verizon				34.01
VISA				
03/03/2020	2824	Reimbursement from C Ferr...	400.21 · Office supplies	106.24
03/03/2020	2824	Preschool chairs	459.22 · Preschool su...	911.51
03/03/2020	2824	Office checks	400.21 · Office supplies	260.23
03/03/2020	2824	Shoe Kit/brakes for Internati...	430.24 · Rdcrew suppl...	713.42
03/03/2020	2824	Conference S Russell	400.46 · Seminars/me...	210.00
03/03/2020	2824	When I Work / police	410.24 · Operating su...	21.07
03/03/2020	2824	Easter Eggs / reimbursed by...	410.21 · Police office s...	320.00
03/03/2020	2824	Preschool decorations	459.22 · Preschool su...	33.77
03/03/2020	2824	Justin Ezerskis - seminar	410.46 · Police trainin...	175.00
03/03/2020	2824	3 sets coveralls	430.24 · Rdcrew suppl...	119.97
03/03/2020	2824	Gloves	410.21 · Police office s...	119.84
03/24/2020	2861	gloves	410.24 · Operating su...	79.90
03/24/2020	2861	stamps	403.20 · Prop tax coll ...	1,320.00
03/24/2020	2861	stamps	403.20 · Prop tax coll ...	660.00
03/24/2020	2861	preschool supplies	459.22 · Preschool su...	183.54
03/24/2020	2861	When I work / police	410.24 · Operating su...	21.07
03/24/2020	2861	bank deposit tickets	400.21 · Office supplies	113.70
03/24/2020	2861	Garmin Collar, Garmin dog tr...	410.55 · Police K-9 Ex...	560.72
03/24/2020	2861	Bite sleeve, synthetic tug	410.55 · Police K-9 Ex...	413.79
03/24/2020	2861	Burn Ban listing	400.34 · Advertisemen...	21.00
Total VISA				6,364.77
WEX Bank				
03/10/2020	2846	fuel/police	410.33 · Police gas/oil/...	823.49
03/10/2020	2846	fuel/DPW	438.33 · Rd gas/oil/mil...	2,049.99
Total WEX Bank				2,873.48
Witmer Public Safety Group, Inc.				

03/30/20

Accrual Basis

Expenses by Vendor Detail

February 25 through March 30, 2020

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
03/10/2020	2845	Ammo / Order #2011997	410.24 · Operating su...	296.80
		Total Witmer Public Safety Group, Inc.		296.80
TOTAL				81,017.13

Balance Sheet

As of March 30, 2020

	Mar 30, 20
ASSETS	
Current Assets	
Checking/Savings	
100.2 · PLGIT GF	6,390.81
100.3 · HNB Fire Tax Account	1,342.81
103.0 · HNB General Fund	365,938.83
105.1 · HNB Payroll	19,892.10
105.2 · PLGIT Payroll	573.12
106.8 · FNB Public Funds Money Mkt.	206,160.93
106.9 · FNB Preferred Interest Checking	2,649.21
107.1 · HNB Sinking Fund	2,880.14
107.5 · HRA	6,012.45
108.0 · Home Rehab program Fund	20,180.12
108.3 · CDBG Fund Dist. Acct.	770.86
108.5 · UCC Building Permit Fund	21,996.61
110.0 · Cash Account	100.99
Total Checking/Savings	654,888.98
Total Current Assets	654,888.98
TOTAL ASSETS	654,888.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
200 · Payroll Liabilities	
210 · Federal Withholding Tax	-1,401.23
211.01 · Soc Sec Employee	-678.16
211.02 · Soc Sec Company	-678.16
212 · Wage tax	1,569.44
213.01 · Medicare employee	-224.52
213.02 · Medicare company	-224.52
214.01 · Non-uniform pension	428.97
214.02 · Non-uniform pension company	176.75
214.03 · Uniformed Pension-Employee	891.67
217 · PA withholding	2,023.86
218 · Union dues	-20.29
219 · EMS/LST Tax	168.00
222 · Pa UC company	5,704.19
200 · Payroll Liabilities - Other	3,311.81
Total 200 · Payroll Liabilities	11,047.81
221.00 · PA UC Fund	-43.80
Total Other Current Liabilities	11,004.01
Total Current Liabilities	11,004.01
Total Liabilities	11,004.01
Equity	
3000 · Opening Bal Equity	77,412.07
3900 · Retained Earnings	335,706.01
Net Income	230,766.89
Total Equity	643,884.97
TOTAL LIABILITIES & EQUITY	654,888.98

Expenses by Vendor Detail

Accrual Basis

February 25 through March 30, 2020

Date	Num	Memo	Account	Clr	Split	Amount	Balance
American Rock Salt Co. LLC							
02/25/2020	1313	Rock salt / Inv...	432.00 · Snow & Ice Removal		103.0 · HNB State Fund	1,649.00	
02/25/2020	1313	Rock salt / Inv...	432.00 · Snow & Ice Removal		103.0 · HNB State Fund	4,968.46	
02/25/2020	1313	Rock salt / Inv...	432.00 · Snow & Ice Removal		103.0 · HNB State Fund	8,353.73	
Total American Rock Salt Co. LLC						8,353.73	8,353.73
David Naniewicz							
03/03/2020	1317	148.83 tons st...	430.26 · Road supplies		103.0 · HNB State Fund	967.40	
03/17/2020	1318	364 tons stone	430.26 · Road supplies		103.0 · HNB State Fund	3,333.40	
Total David Naniewicz						3,333.40	3,333.40
Haun Welding Supply Inc.							
03/17/2020	1319	weld gas cylin...	437.00 · Repair of Tools & Mac...		103.0 · HNB State Fund	40.29	
Total Haun Welding Supply Inc.						40.29	40.29
Hilltop Quarry							
02/25/2020	1314	Stone / Inv #4...	430.26 · Road supplies		103.0 · HNB State Fund	1,261.29	
02/25/2020	1314	Stone / Inv #4...	430.26 · Road supplies		103.0 · HNB State Fund	2,666.72	
02/25/2020	1314	Stone / Inv #4...	430.26 · Road supplies		103.0 · HNB State Fund	3,844.65	
03/03/2020	1316	Stone / Inv #4...	430.26 · Road supplies		103.0 · HNB State Fund	5,169.24	
03/24/2020	1320	Stone / Inv #4...	430.26 · Road supplies		103.0 · HNB State Fund	7,949.71	
03/24/2020	1320	Stone / Inv #4...	430.26 · Road supplies		103.0 · HNB State Fund	10,634.40	
Total Hilltop Quarry						10,634.40	10,634.40
PP&L Inc.							
02/25/2020	1315	35175-32001	433.00 · Traffic Signals & Signs		103.0 · HNB State Fund	30.57	
02/25/2020	1315	44431-16018	434.00 · Street lighting		103.0 · HNB State Fund	60.67	
02/25/2020	1315	62450-48002	433.00 · Traffic Signals & Signs		103.0 · HNB State Fund	90.28	
02/25/2020	1315	95701-70007	434.00 · Street lighting		103.0 · HNB State Fund	568.08	
02/25/2020	1315	97151-12001	434.00 · Street lighting		103.0 · HNB State Fund	568.08	
02/25/2020	1315	97848-01000	434.00 · Street lighting		103.0 · HNB State Fund	599.01	
03/24/2020	1321	35175-32001	433.00 · Traffic Signals & Signs		103.0 · HNB State Fund	629.72	
03/24/2020	1321	44431-16018	434.00 · Street lighting		103.0 · HNB State Fund	659.75	
03/24/2020	1321	62450-48002	433.00 · Traffic Signals & Signs		103.0 · HNB State Fund	689.37	
03/24/2020	1321	95701-70007	434.00 · Street lighting		103.0 · HNB State Fund	1,162.36	
03/24/2020	1321	97151-12001	434.00 · Street lighting		103.0 · HNB State Fund	1,162.36	
03/24/2020	1321	97848-01000	434.00 · Street lighting		103.0 · HNB State Fund	1,193.11	
Total PP&L Inc.						1,193.11	1,193.11
TOTAL						23,554.93	23,554.93

Balance Sheet

As of March 30, 2020

	Mar 30, 20
ASSETS	
Current Assets	
Checking/Savings	
100.1 - PLGIT State Fund	1,462.22
103.0 - HNB State Fund	3,199.79
Total Checking/Savings	4,662.01
Total Current Assets	4,662.01
TOTAL ASSETS	4,662.01
LIABILITIES & EQUITY	
Equity	
270 - Opening Bal Equity	3,343.61
3900 - Retained Earnings	49,960.23
Net Income	-48,641.83
Total Equity	4,662.01
TOTAL LIABILITIES & EQUITY	4,662.01

Profit & Loss by Class

November 1, 2019 through March 25, 2020

	K9 unit	TOTAL
Income		
362 · Public Safety Receipts		
362.25 · Donations for K-9 Unit	23,066.80	23,066.80
Total 362 · Public Safety Receipts	23,066.80	23,066.80
Total Income	23,066.80	23,066.80
Gross Profit	23,066.80	23,066.80
Expense		
410 · Public Safety		
410.55 · Police K-9 Expenses	974.51	974.51
Total 410 · Public Safety	974.51	974.51
Total Expense	974.51	974.51
Net Income	22,092.29	22,092.29